



Village of Salmo April 29th, 2026 Official Community Plan Public Hearing

Procedural Rules of Conduct

The Village will be hosting a public hearing to discuss the Official Community Plan Bylaw #769 at the Salmo Valley Youth and Community Centre on April 29th at 6:00pm as required in the Local Government Act. We are encouraging residents to attend & provide feedback. These are the Procedural Rules of Conduct for this public hearing.

Meeting Program

- Call to Order
- Chairperson Opening Remarks
- Council Opening Remarks
- OCP Discussion Summary & Overview of Changes
- First Call to the Floor
- Final Call to the Floor
- Council Comments
- Chairperson Final Comments/ Adjournment

Speaking Logistics

- If you wish to address the public hearing, please raise your hand & the Chairperson will invite you to the microphone. You will be required to state your name, your address, and the topic of comment.
- Each resident will be given one 5-minute opportunity to speak on Official Community Plan items & ask any questions. The Corporate Officer may extend this time if it is deemed appropriate.
- Once everyone in the gallery has had an opportunity to speak, there will be a final opportunity for public comment at the end of the hearing.
- Council may address any questions or comments through the Chairperson, but it is expected that the Chairperson be responsible for answering most inquiries.

Housekeeping Items

- The Corporate Officer will be the Chairperson of the public hearing.
- The Corporate Officer is authorized to establish these procedural rules of conduct for the public hearing under the Local Government Act Section 465 (3).
- The public hearing will be recorded and transcribed via the Microsoft Teams app, including the use of AI.

- This recording & transcribing will be used as a quality control method for the written report of the public hearing.
- A written report of the public hearing, containing a summary of the nature of the representations respecting the bylaw that was made at the hearing, must be prepared and maintained as a public record under the Local Government Act Section 465 (5).
- The written report must be certified as being fair and accurate by the person preparing the report under the Local Government Act Section 465 (6).