The Corporation of the Village of Salmo

SPECIAL MEETING MINUTES

Minutes of the Special Meeting of the Council of the Village of Salmo held in Council Chambers at 423 Davies Avenue in Salmo, B.C. on Wednesday, August 12, 2026 at 7:00 p.m.

PRESENT:

In Person:
Mayor Diana Lockwood
Councillor Jonathon Heatlie
Councillor Payton McKellar
Councillor Kenzie Neil
CAO Derek Kwiatkowski
Members of Public - 0

Electronically
Members of Public - 2

REGRETS: Councillor Jennifer Lins.

CALL TO ORDER: Mayor Lockwood called the meeting to order at 7:00 p.m.

TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT:

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

AGENDA:

R1-0812-26 Moved and seconded, that the agenda of Special Meeting of Tuesday, August 12, 2026 be adopted as presented.

Carried.

FINANCIAL REPORT – FINANCIAL OFFICER RUSS:

R2-0812-26 Moved and seconded, that Council receive for information the Second Quarter Financial Statement dated June 30, 2026 as presented by Financial Officer Nathan Russ.

Carried.

BYLAWS AND POLICY DEVELOPMENT AND REVIEW:

R3-0812-26 Floodplain Management Bylaw #774, 2026 – First Reading

Moved and seconded, that "*Floodplain Management Bylaw #774, 2026*" be given first reading.

Carried.

Recusal Councillor McKellar recused himself at 7:37 p.m.

R4-0812-26 Permissive Tax Exemption Bylaw #775, 2026 – First Reading

Moved and seconded, that "*Permissive Tax Exemption Bylaw #775, 2026*" be given first reading.

Carried.

R5-0812-26 Moved and seconded, that "*Permissive Tax Exemption Bylaw #775, 2026*" be given second and third reading.

Carried.

Permissive Tax Exemption Bylaw #775, 2026 – Second & Third Reading

R6-0812-26 Moved and seconded, that staff be directed to prepare the Notice of Permissive Tax Exemptions in accordance with the requirements of the *Community Charter* S227.

Carried.

Return Councillor McKellar returned to the meeting at 7:39 p.m.

ADOPTION OF THE MINUTES: NIL

ADMINISTRATIVE REPORTS: (See *Appendix A*)

R7-0812-26
CAO Report – General Updates
Moved and seconded, that Council accept the CAO report for information.

Carried.

R8-0812-26
Salmo & District Chamber of Commerce
Moved and seconded, that Council accept the reports provided by the Salmo & District Chamber of Commerce and authorize the Director to approve releasing the funds.

Carried.

R9-0812-26
Salmo & Area Museum
Moved and seconded, that Council accept the reports provided by the Salmo & Area Museum and authorize the Director to approve releasing the funds.

Carried.

R10-0812-26
Ymir Arts & Museum Society
Moved and seconded, that Council accept the reports provided by the Ymir Arts & Museum Society and authorize the Director to approve releasing the funds.

Carried.

R11-0812-26
KP Park Campground Expansion
Moved and seconded, that Council approve the proposed KP Park campground expansion as presented and FURTHER to authorize staff use an additional $10,000 of Covid grant funding to complete the expansion.

Carried.

R12-0812-26
CBT Gather Grant
Moved and seconded, that Council direct staff to begin working on a submission for the Columbia Basin Trust's GATHER grant for a cooling station and a new gazebo area at Lion's Park.

Carried.

R13-0812-26 Fire Truck Purchase Financing Options	Moved and seconded, that Council direct staff to purchase the HUB Fire Engine using $200,000 of reserve funding & to borrow for the remaining approximate $650,000 over 5 years. Carried.
Departure	Councillor Neil departed the meeting at 7:55 pm.
R14-0812-26 Public Works	Moved and seconded, that Council receive for information the written report as presented by Public Works Foreman for the period of July 9, 2026 to August 6, 2026. Carried.
R15-0812-26 Fire Department	Moved and seconded, that Council receive for information the written report dated August 1, 2026 provided by Fire Chief David Hearn for the period of July 2026. Carried.
R16-0812-26 Bylaw Enforcement	Moved and seconded, that Council receive for information the written report on bylaw enforcement for the period of July 2026. Carried.
R17-0812-26 Strategic Plan	Moved and seconded, that Council accept the strategic plan for information. Carried.

FINANCIAL REPORTS:

R18-0812-26	Moved and seconded, that Council receive for information the Treasurer's Report for July 2026. Carried.

ACCOUNTS PAYABLE:

R19-0812-26	Moved and seconded, that Council receive for information the list of accounts payable cheques and electronic fund transfers from July 10, 2026 to August 6, 2026 totaling $775,547.84. Carried.

CORRESPONDENCE REQUIRING A COUNCIL DECISION:

R20-0812-26 Bob Berk Re: Request for Travel Trailer - #32	Moved and seconded, that Council allow a two-year temporary exemption that allows an RV trailer on a single pad, only having the land owner of the park pay in advance for water, sewer and garbage and any permitting needed. Carried. Councillor Heatlie recorded as opposed.
R21-0812-26	Moved and seconded, that Council approve the SVYCC & Salmo Valley Farmer's Market request for $300 each & FUTHER to direct staff to

Community Grant Applications: Salmo Valley Youth & Community Centre - #33 & Salmo Valley Farmers Market - #35	fund the requests from the remaining Community Grant budget, with the remaining coming from the general administration budget. Carried.
R22-0812-26 Salmo District Arts Council Re: Letter of Support for Destination BC - #36	Moved and seconded, that Council direct staff to contact the Salmo Chamber of Commerce for a possible collaboration with Salmo & District Arts Council for this application. Carried.
R23-0812-26 Salmo Valley Youth & Community Centre Re: Community Development Fund - #37	Moved and seconded, that Council approve $5,000 from Community Development funds to support the Salmo Valley Youth & Community Centre's gaming grant application in conjunction with Area G's contribution of $5,000. Carried.

COMMUNICATION:

R24-0812-26	Moved and seconded, that Council receive for information the following correspondence from: (1) Salmo Valley Youth & Community Centre Re: Update to Accessibility Planning and Facility Improvement Initiatives - #31 Carried.

COUNCILS' REPORTS:

Councillor Heatlie	NIL
Councillor McKellar	NIL
Mayor Lockwood	See *Appendix B*.
R25-0812-26	Moved and seconded, that the verbal and written reports of Mayor and Council be received for information. Carried.

PUBLIC TIME: NIL

CLOSED MEETING:

R26-0812-26	Moved and seconded, that the meeting be closed to the public under *Community Charter* Section 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality and (j) information that is prohibited, or

information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*.

Carried.

ADJOURNMENT: Moved and seconded, that the meeting be adjourned.
R27-0812-26

Carried @ 9:48 p.m.

I hereby certify the preceding to be a true and correct account of the Special Meeting of Council held on Wednesday, August 12, 2026.

Originally Signed By:

Diana Lockwood
Mayor

Derek Kwiaktowski
Chief Administrative Officer/CO

APPENDIX A

The Corporation of the Village of Salmo

CAO Report

Report Date:	August 5, 2026
Meeting Date:	August 11, 2026
From:	Derek Kwiatkowski, Chief Administrative Officer
Subject:	CAO Report - General Updates

- Salmo is participating in a regional workshop for people interested in running for municipal Council. There is no cost to attend. The workshop will be held in Castlegar on August 18th at the Castlegar Community Complex. This has been advertised on the Village's website & on Facebook.

- Staff are beginning to ramp up work on the NG911 project. The deadline for staff to submit all changes to the RDCK is October 31st.

- Mayor Lockwood & the CAO participated in regional emergency management training that focused on the roles and responsibilities during emergencies.

- FireSmart representatives have been completing assessment of Village buildings that will provide the Village with the information needed to strengthen the building's fire resiliency.

- FireSmart has also launched a colouring contest in conjunction with the Salmo Library.

- The RDCK has updated the internal and public web maps to their new GIS system & the changes went live on July 30th. There are slight differences in the layout, tools, and content but largely, the updates are minimal.

- The SVYCC is hosting their annual Fall Fair on October 3rd. 7th Street between Sayward Avenue and Sayward Lane will be closed from 9:00am to 4:00pm for the event.

STAFF RECOMMENDATION:

That Council accepts the CAO report for information.

Salmo and District Chamber of Commerce
5 year plan - 2026 - 2030

Income	2026	2027	2028	2029	2030
Advertising Billboard Income	$600.00	$600.00	$600.00	$600.00	$600.00
Economic Dev Grant	$12,240.00	$12,240.00	$12,240.00	$12,240.00	$12,240.00
Fundraising Income	$3,000.00	$3,000.00	$3,000.00	$3,000.00	$3,000.00
Grant Income	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00
Group Insurance	$800.00	$800.00	$800.00	$800.00	$800.00
Memberships	$1,100.00	$1,200.00	$1,200.00	$1,300.00	$1,300.00
Total Income	$22,740.00	$22,840.00	$22,840.00	$22,940.00	$22,940.00
Expenses					
Advertising	$675.00	$700.00	$725.00	$750.00	$750.00
BC Chamber	$300.00	$313.00	$313.00	$313.00	$313.00
Bank Service Charges	$5.00	$5.00	$5.00	$5.00	$5.00
Christmas Decorations	$160.00	$160.00	$160.00	$160.00	$160.00
Float Expenses	$150.00	$150.00	$150.00	$150.00	$150.00
Fundraising	$1,400.00	$1,400.00	$1,400.00	$1,400.00	$1,400.00
Insurance	$60.00	$60.00	$60.00	$60.00	$60.00
Mining Exhibit	$200.00	$250.00	$300.00	$350.00	$400.00
Office	$190.00	$190.00	$190.00	$190.00	$190.00
Payroll	$16,250.00	$16,300.00	$16,350.00	$16,400.00	$16,450.00
Repairs	$140.00	$150.00	$150.00	$150.00	$150.00
Signs	$50.00	$50.00	$50.00	$50.00	$50.00
Scholarships	$200.00	$200.00	$200.00	$200.00	$200.00
Telephone & Internet	$1,850.00	$1,875.00	$1,900.00	$1,925.00	$1,925.00
WCB	$45.00	$50.00	$55.00	$60.00	$60.00
Website & Brochures	$250.00	$300.00	$325.00	$350.00	$350.00
Total Expenses	$21,925.00	$22,153.00	$22,333.00	$22,513.00	$22,613.00
Total Profit (Loss)	$815.00	$687.00	$507.00	$427.00	$327.00

July30,2026

To: Mayor and Council

Subject: Updates Regarding 2025–2026 Budget Alignments and Operations

Please be advised that the 2025 income figures have been updated in the budget. To properly align the budget with these updated categories, several adjustments have been made.

For 2026, we are incorporating new software applications to streamline operations. Additionally, security enhancements are being implemented for the basement office.

We would like to extend our sincere appreciation to Councillor McKellar for his guidance and support throughout this process.

Please let us know if you require any additional information or further clarification.

Salmo Museum Budget for a 5 Year Plan

Revenue	2025	2026	2027	2028	2029	2030
Bank Interest	2	3	3	3	4	4
Membership Dues	150.00	150.00	150.00	150.00	150.00	150.00
Regional District	21,457.00	21,886.00	22,323.00	22,769.00	23,224.00	23,688.00
Donations	1,000.00	75.00	75.00	100	100	100
Newsletter	364.5	0	0.00	0	0	0
	22,973	22,114	22,551.00	23,022	23,478	23,942

Expenditures						
Rent	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00
Phone Internet	1,956.79	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
Office Administration Fees	6,021.80	8,328.00	8,494.00	8,664.00	8,837.00	9,037.00
Office Expense/computor programs		1,027.00	1,027.00	1,058.00	1,090.00	1,090.00
Canada Post	262.50	270.00	278.00	278.00	286.00	286.00
Insurance	1,265.00	1,265.00	1,265.00	1.295.00	1,295.00	1,295.00
Outdoor Maintenance	550.00	691.00	711.00	732.00	754.00	754.00
Computer	365.90	400.00	400.00	400.00	400.00	400.00
Maintenance	1,045.56	1,050.00	1,050.00	1,050.00	2,000.00	2,000.00
Office Security/basement added	259.88	664.00	315.00	315.00	315.00	315.00
Basement Development	2,500.00	500.00	1,115.00	200.00	200.00	200.00
Service Charge	2.50	2.5	2.5	2.5	2.5	2.5
Advertising		125.00	125	125	125	125.00
	19,029.93	21,122.50	21,582.50	19,624.50	22,104.50	22,304.50

To whom it may concern,
In regards to the annual usage of the Ymir School House

Annually, the Ymir School House is used by multiple community groups and organizations to host early childhood and youth oriented workshops and activities. Some of these include:

The Salmo Valley Early Childhood Council

Kootenay Kids Indigenous Family Support

Videa

Wildflower School activities and potlucks

Tiny Lights youth workshops

Ymir community dinners

The Ymir School House also hosts many musical performances throughout the year. These events are well attended and are a significant part of what the School House offers the community

In addition, the School House is rented out for private events such as children's birthday parties, private fundraisers, weddings, and Qigong and Yoga classes.

Every event that is attended at the Ymir School House is set against the back drop of all of our museum pieces that are on display, exposing visitors to Ymir's unique heritage.

The School House is managed by an all-volunteer board, the Ymir Arts and Museum Society. Over the past 25 years the building has undergone many renovations, and these upgrades are ongoing. In recent years, we have finally reached a point where we can focus not only on the structure itself but also on improving the museum. This has allowed us to expand our displays of Ymir's history through artifacts, photos, slides, and videos.

We enjoy hosting coffee houses and historical events to share and celebrate our community's rich history.

Due to the continuous rise and costs of utilities and insurance. It is becoming increasingly difficult for us to be able to provide this level of service so this money is critical for us to be able to continue to operate

With more of the available funding being directed to the Ymir Arts and Museum Society we could continue to evolve in this way. Being able to put our energy toward hosting community events and providing our children, our youth and our whole community with opportunities and education

Sincerely,

The board of the Ymir Arts and Museum Society

FOR THE 12 MONTH PERIOD ENDING: August 1st 2025

NAME OF ORGANIZATION: Ymir Arts & Museum Society

BANK BALANCE (Beginning of Period): 23,995

ADD: (Revenue Recorded - Current Fiscal Year)

R.D.C.K. annual grant	6,766
C.B.T. E.C.U. Final payment	6,000
2025 RoD, GRANT	2,744
Rentals	1,620

TOTAL AVAILABLE: 41,125

LESS: (Expenditures - Current Fiscal Year)

Fortis / Heat	3,737
Bldg. Insurance	3,755
Completion of CBT. E.C.U.	27,295
fees & snow removal	371

TOTAL EXPENSES: 35,209

ENDING BANK BALANCE: 5,916

Signature:

Organization: Ymir Arts & Museum Society

2024 Contact List

Financial Service Grant Requirements

To ensure RDCK records are kept current, please complete the following information and return by mail, fax or email, Attention: Heather Zavagno, at your earliest convenience to:

Regional District of Central Kootenay
Box 590, 202 Lakeside Drive
Nelson, B.C. V1L 5R4
Fax: 250.352.9300
Email: hzavagno@rdck.bc.ca

Organization Information:

Name of Organization: Ymir Arts & Museum Society

Addressee: (ie: Chair, Secretary)

Organization's Mailing Address: PO Box 53
Ymir BC
V0G 2K0

Organization's Ph #: _____ Organization's Fax #: _____

Organization's Email: ymirschoolhouse@gmail

Executive Members:

Chair: Fons Raedschelders

Treasurer: Aron Jones

Please attach a Membership List

Chair's Contact Information

Home Ph#: _____

Work Ph#: _____

Fax #: _____

Email: _____

Treasurer's Contact Information

Home Ph#: _____

Work Ph#: _____

Fax #: _____

Email: aronjones@hotmail.ca

Secretary: Leslie Hammelt

Home Ph#: _____

Fax: _____

Work Ph#: _____

Email: _____

October 27, 2025

Ymir Arts and Museum Society AGM 2022-2023

Present

Fons Raedschelders
Aron Jones
Robyn Balaski
Leslie Hamnett
Ed Griffith
Mike Carmody
Danny Cox
Emily Hedges
Greg Clarke
Vanessa Cartwright
Rio Mitchell
Jennifer Seguin
Caribe Niemann
Harper Henderson
Janice Perello
Markus Herzig
Mary Blue

1) Voting directors and board members

2) Financials

3) Old Business

4) New Business

1) 2024-2025 Board of Officers and Directors:

President

Fons Raedschelders

Vice President / Booking Agent

Robyn Balaski

Treasurer

Aron Jones

Secretary

Leslie Hamnett

Directors

Anne Lammers

Michael Carmody

Curator/archivist

Janice Perello

Gloria Curry

2) Financials (Attached)

Future Grants

CKCA, Salmo Arts Council, CBT

3) Old Business

*Complete Painting and aesthetic upgrades
*Create office lockup space in basement bathroom for stored documents and other valuable equipment
*Possible creation of music equipment lock up cabinet near 2nd bathroom
*Plumbing and reno of 2nd bathroom
*Pricing adjustment for rentals
*Connect with RDCK about increase in running costs and insurance and possible increase in operating budget including room for overflow for maintenance. Ideal projection $10,000
*Inception of ERC designation for building
*Installation of heat pump
*Landscaping and installation of Ryan Spence memorial bench
*Upgrades to second entrance and museum
*potential furniture for seating area

*Wrapping up two grants (kitchen and bathroom trim, electrical)

*Roof over heat pump

*Replacement of both front doors

*aesthetic upgrades and completion and wrap up of interior five year plan (2020-2025)

*Basement drainage issue near old door

*Assess infrastructure and foundation for repairs

*Firesmart, ongoing landscaping

*Set goals and intents for our next five year plan

4) New Business

*continuously encouraging community involvement

*Continue to offer a community enriching space with emphasis on affordability and accessibility

*creation of a project management task forces with focus on execution of plans

*Focus on the Money, Expertise and Time trifecta when applying for grants

* Rio interested in Grant writing and being project manager
* Emily Bookings , creating interactive website, reviewing our insurance policies
* Google calendar interactive booking page
* Marcus available to help in building
* Ed help with radio station task force
* Caribe will look into CBT wildfire resiliency grant and be in charge of execution of said grant
* Jenny interested in researching museum grants. Possible creation of information plaques for each photo in museum
* Research possible grant for internet for community usage
* Revisiting pricing adjustments and terms and conditions of rental contracts.
* Spoke with RDCK about an increase in our yearly Running Costs grant due to insurance inflation. Will hear back soon.

* Cost and assessment of foundation and infrastructure in regards to drainage issue and leak in basement door.
* Source out potential cleaner
* Installation of lock box for easier rental access
* Creation of slabs for Gregs outdoor museum pieces
* Discussion of a change up of board members in the spring after a training and trial period to ensure a smoother transition.
* Reconvene on a vote in the spring for new board members
* Focus being on a peaceful and fluid transition of roles.

*Creation of a job definition and description for board members. A planning cycle with notes and responsibilities. Essentially an overview of the life cycle of the Schoolhouse.

5) Fundraising

Rentals and events;

Historical Talk with Gloria and show old movies and slides by donation

Tiny Lights,

Music shows

Dance classes

Children's programs

Coffee house

6) Closing

The Corporation of the Village of Salmo

Request for Decision

Report Date:	July 21, 2026
Meeting Date:	August 11, 2026
From:	Derek Kwiatkowski, Chief Administrative Officer
Subject:	KP Park Campground Expansion

1. **OBJECTIVE**

   For Council to approve the proposed KP Park Campground Expansion.

2. **DISCUSSION AND ANALYSIS**

   In the 2026 Budget, Council approved the expansion of KP Park Campground that was paid for with grant funding.

   Campground Overview

   The proposed expansion would create 9 sites that are individually accessed from Riverside Avenue, a large group site area accessed from Riverside & a smaller tenting group site. The individual sites will have their own water & power connections, while the large area is planned for 4 water & power connections and the tenting group site is planned for 2 water & power connections. Also proposed is servicing one of the existing stalls since there is an immediate proximity to the water & sewer lines.

   The proposed layout will provide the Village with designated stalls & group sites that include the servicing. The proposal tries to balance the group camping needs of Canada Day & the ball tournament weekend with the ability for larger campers & motorhomes to set up with servicing.

   Budget

   It was recommended by staff & Village contractors that the site be levelled and that gravel be installed for each stall, which was considered but not included in the original budget. This would add approximately $12,000 to the existing $50,000 budget. There will also be the purchase of the fire pits and picnic tables for each stall that may come from an additional funding source. Signage for the stalls and the campground will be grant funded from another source.

   Because of the electrical expansion & additional site costs, staff is recommending that the budget be increased to allow for these additional costs up to an additional $10,000, for a total of $60,000. This can be from the same funding source (Covid grant). As of January 1st, the COVID grant balance was just over $100,000 with no funds spent so far.

   Revenue

   Even if the new stalls maintain the same vacancy rate, it is estimated that the Village may earn up to an additional $20,000 annually. This can go towards future park improvements or to lower operational costs.

   Overall, the expansion looks to provide the Village with additional revenue while achieving the OCP goals of making our Village more attractive to visitors.

Staff is recommending that Council approve the proposed campground expansion layout and to approve the additional funding.

RECOMMENDATION

That Council approve the proposed KP Park campground expansion as presented and FURTHER to authorize staff use up to an additional $10,000 of additional Covid grant funding to complete the expansion.

ALTERNATIVES

1. That Council approve the proposed KP Park campground expansion as amended and FURTHER to authorize staff use up to $10,000 of additional Covid grant funding to complete the expansion.

2. That Council decline the proposed KP Park campground expansion.

Proposed Village of Salmo Municipal Campground Expansion

The proposed campground expansion will include:

- A total of 9 new campground stalls accessed from Riverside Avenue.
- 6 New Individual 30A Stalls (30' x 55'), with a fire pit & a picnic table. These stalls will accommodate a large motorhome or a truck & 30' + trailer
- 3 New Individual un-serviced stalls (25' x 40'), with a fire pit & a picnic table. These stalls will accommodate a truck & maximum 25' trailer.
- 1 New Large Group Stall- 4 water/power hookups with 2 fire pits & 4 picnic tables.
- 1 New Small Group Stall- 2 water/power hookups with 1 fire pit & 2 picnic tables.
- 1 Existing stall connected to water & sewer.
- 13 new water connections.
- 13 new power boxes.

Potential Total Revenue for Expansion

- Daily= $220
- Monthly= $6,700
- Season= $40,175

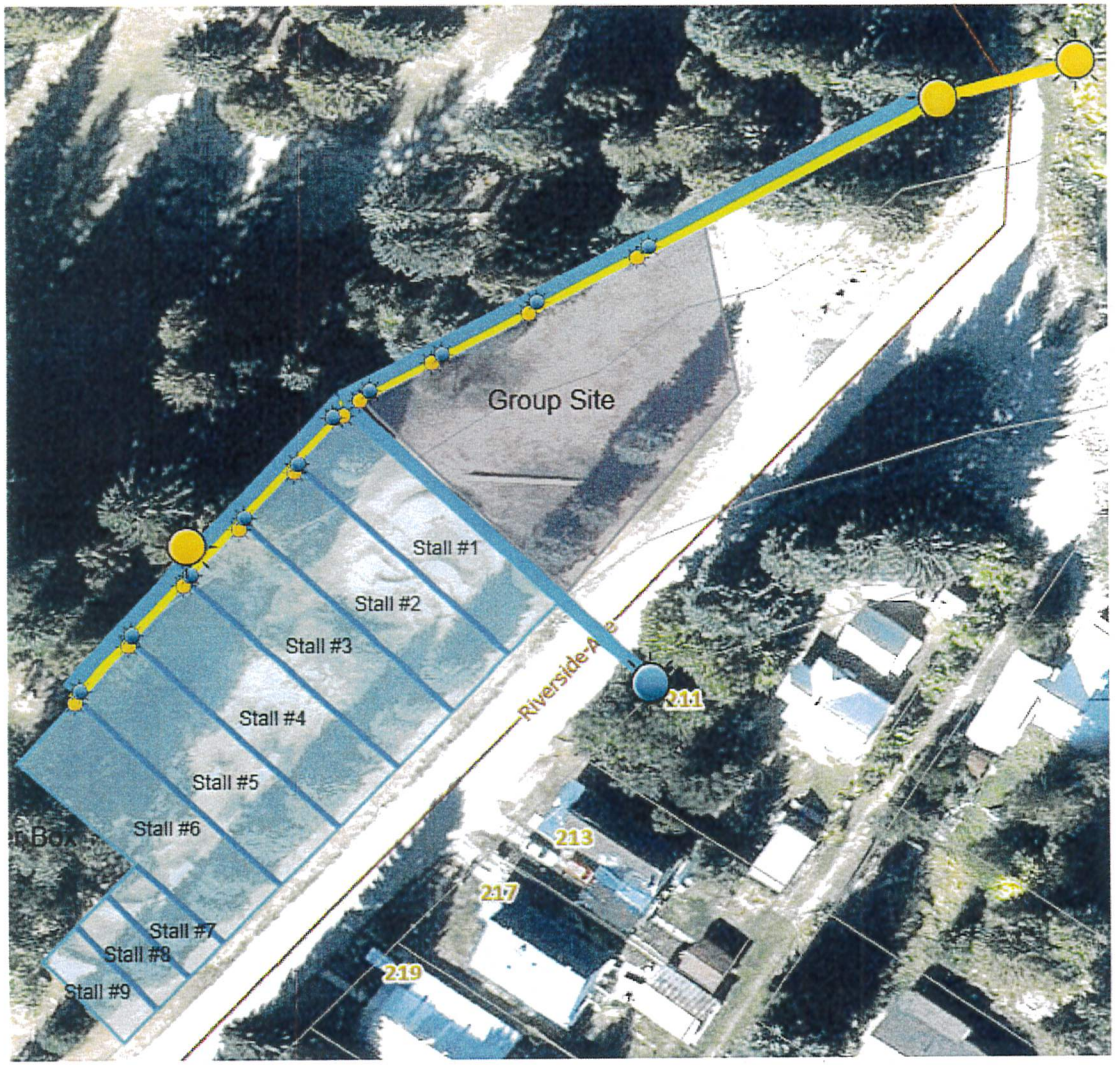
Budgeted Costs

- Power supply from transformer- $20,000
- Power infrastructure for stalls including power boxes -$16,000
- Water supply costs- $8,000
- Site preparation including tree removal, leveling- $6,000
- Gravel for sites- $12,000

  Total Budget =$62,000

Miscellaneous

- Picnic Tables & Firepits not included in budget estimate as there are potentially other funding sources to be considered.
- Signage will be included in ETSI-BC grant application


Group Site
Stall #1
Stall #2
Stall #3
Stall #4
Stall #5
Stall #6
Stall #7
Stall #8
Stall #9
211
213
217
219

The Corporation of the Village of Salmo

Request for Decision

Report Date:	August 7, 2026
Meeting Date:	August 11, 2026
From:	Derek Kwiatkowski, Chief Administrative Officer
Subject:	CBT GATHER Grant

1. **OBJECTIVE**

   For Council to direct staff to whether or not to pursue a project under the Columbia Basin Trust's GATHER grant.

2. **DISCUSSION AND ANALYSIS**

   At the June 7th Meeting, Council has directed staff to bring ideas forward for the GATHER Grant.

   The CAO has met with CBT and confirmed that projects that are based on singular recreation uses, such as spray parks or skate parks ***are not covered*** under the GATHER grant.

   I have confirmed with CBT that a covered gazebo/ stage area & a cooling station both would be suitable under the grant and can be applied for jointly. These improvements follow the program's goals of enhancing areas that are already community gathering spaces.

   The planned cooling station size would be approximately 18' x 28', like the covered picnic table area at KP Park or a design that already exists (examples in attachment). A proposed location would be to have it near the existing covered picnic area so that it would be connected to the existing KP Park sidewalks. Another option would be to have it near the playground to the north of the Sayward Well building.

   The gazebo expansion would look like the Kimberley's Centre 64 or Parksville's newly approved design. This would replace the existing gazebo with a ground-level structures that accounted for accessibility and ease of use. The approximate size would be 40' x 50' (approximate size of the KP Park washroom building, however the planned gazebo would have a higher ceiling height

   As this grant's funding was available shortly after it was announced (similar to the REACH grant), the Village has the disadvantage of not having ideas ready. Based on the amount of feedback that the Village Office has received, it is recommended that the Village consider creating an open dialogue within the community (either via a committee, portfolio, or working group) to help determine community needs regarding any improvements that don't involve core infrastructure. That would allow the Village to have ideas closer to "shovel-ready" & give the ability to apply for these projects sooner. This may tie into a Parks Master Plan discussion; however, the scope of the Parks Master Plan may not include a list of improvements for the Village to pursue.

   If Council agrees to these ideas, staff can begin looking for costs to apply for the grant prior to the deadline.

STAFF RECOMMENDATION

That Council direct staff to begin working on a submission for the Columbia Basin Trust's GATHER grant for a cooling station and a new gazebo area within KP Park.

ALTERNATIVES

1. That Council direct staff to begin working on a submission for the Columbia Basin Trust's GATHER grant for another specific improvement.

2. That Council direct staff not to apply for the Columbia Basin Trust's GATHER grant.

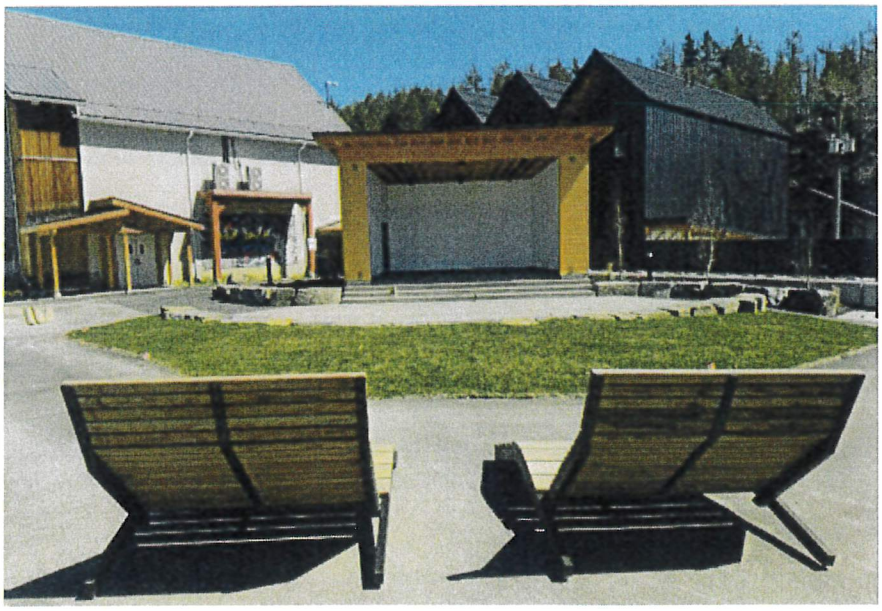
Potential GATHER Grant Ideas

Gazebo Expansion/ Stage Area

Parksville, BC



Kimberley's Stage 64



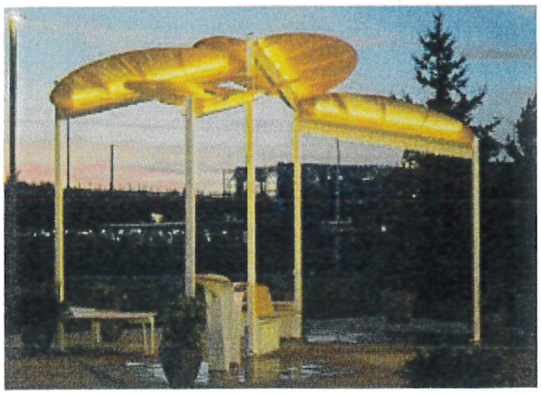
Cooling Station

Cooling Station Drawing Options

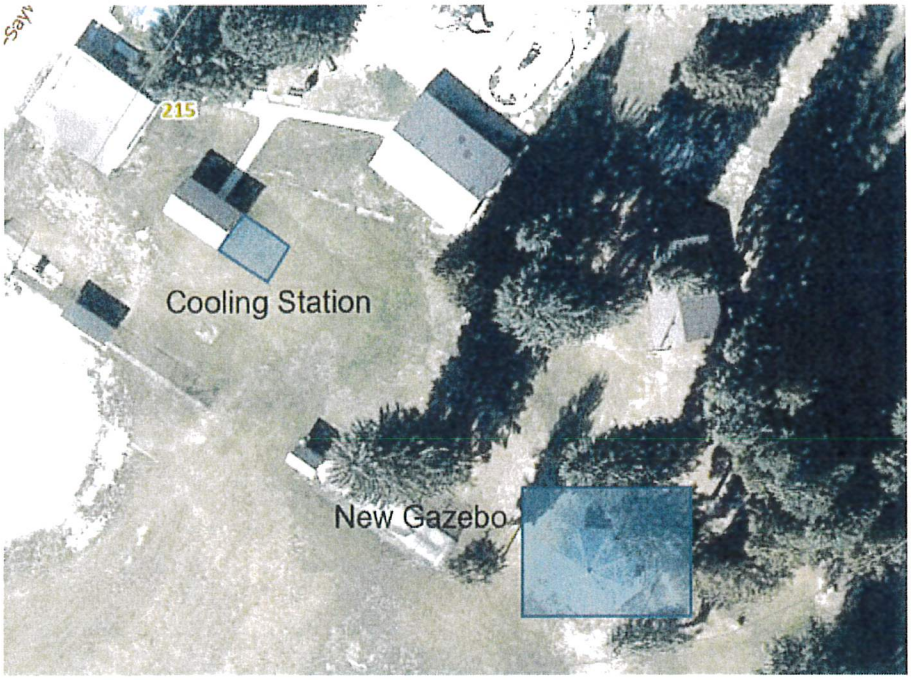
Option #1



Option #2



KP PARK LOCATION MAP



The Corporation of the Village of Salmo

Request for Decision

Report Date:	August 7, 2026
Meeting Date:	August 11, 2026
From:	Derek Kwiatkowski, Chief Administrative Officer
Subject:	Fire Truck Purchase Financing Options

1. **OBJECTIVE**

   For Council to determine the financing for the purchase of a fire truck.

2. **DISCUSSION AND ANALYSIS**

   The Village's Alternative Approval Process was not passed by the provincial government, so the Village must pivot to an alternative to consider financing the fire truck. The most recent cost estimate is $850,000.

   The primary option would be for the Village to use a portion of reserves, then borrow the rest of the funds over a 5-year period. This would cause taxes to increase at a higher rate than borrowing over 30 years, however, it will be less expensive for the Village to purchase the truck overall (savings on interest).

   For long-term funding options, the Village may hold a referendum in conjunction with the municipal election or hold a 2nd AAP. The Village will be looking for additional funding through the new RDCK Fire Services agreement that will offset the budget increase.

   The Village may also borrow for a longer-term & this would require electoral approval, either through an Alternative Approval Process or through a referendum. If a referendum was chosen, it would be recommended that it be held in conjunction with the local election.

   With a few large capital expenditures upcoming in the next years, it will be important for the Village to maintain borrowing flexibility, while maintaining healthy reserve balances. A new Fire Services Agreement with the RDCK will increase revenues to assist in limiting the property tax increases.

   It is recommended that Council consider using $200,000 of reserve funding & to borrow for the remaining approximate $650,000 over 5 years. The $200,000 would come from the 2026 property taxes that were levied to purchase the fire engine (approximately $60,000), with the $70,000 coming from the Fire Equipment Reserve & $70,000 from the Community Works Reserve. The JAWS reserve may be used; however, the Rescue Van is slated to be purchased from this reserve & a purchase price is still being determined.

RECOMMENDATION

That Council direct staff to purchase the HUB Fire Engine using $200,000 of reserve funding & to borrow for the remaining approximate $650,000 over 5 years.

ALTERNATIVES

1. That Council direct staff to purchase the HUB Fire Engine using $200,000 of reserve funding & to borrow for the remaining approximate $650,000 over 20 years.

2. That Council direct staff to purchase the HUB Fire Engine borrowing for approximately $850,000 over 20 years & FURTHER to direct staff to begin the process of holding a referendum in conjunction with the 2026 Municipal Election.

FIRE TRUCK PURCHASE- Potential Financing Options

$850,000.00 approximate cost of truck

Assessment Breakdown

$250,330,253.00 Salmo's assessment

$250,409,336.00 Area G assessment

$500,739,336.00 Total assessments for Salmo and Area G 2026

BORROWING OPTIONS

OPTION #1

1 - Using $200,000.00 from reserves and borrowing $650,000.00 at 4.2% for **5 years** (60 months) quarterly payments look like this

Result	
Payback every quarter	$36,201.56
Total of 20 loan payments	$724,031.13
Interest	$74,031.13

90% Principal / 10% Interest

Impact for the average household is (724,031.13 / 500,739,336.00) x 390,000.00 (average home price) / 5 years = **$ 112.78**

OPTION #2

2 - Using $200,000.00 from reserves and borrowing $650,000.00 at 4.2% for **20 years** quarterly payments look like this

Result	
Payback every quarter	$12,049.90
Total of 80 loan payments	$963,992.05
Interest	$313,992.05

67% Principal/ 33% Interest

Impact for the average household is (963,992.05 / 500,739,336.00) x 390,000.00 (average home price) / 20 years = **$ 37.54**

OPTION #3

3- Borrowing the whole $850,000.00 at 4% for **20 years** quarterly payments look like this

Result	
Payback every quarter	$15,757.56
Total of 80 loan payments	$1,260,604.99
Interest	$410,604.99

67% Principal / 33% Interest

Impact for the average household is (1,260,604.99 / 500,739,336.00) x 390,000.00(average home price) / 20 years = **$ 49.09**

The Corporation of the Village of Salmo

Report to Council

Report Date:	August 6, 2026
Meeting Date:	Special Meeting – August 11, 2026
From:	Fred Paton, Public Works Foreman
Subject:	Public Works Report from July 9, 2026 – August 6, 2026

1. OBJECTIVE

To update Council on Public Works operations.

2. DISCUSSION

2.1. **Summer Activities.**

(a) Routine Maintenance of Village Fleet.

(b) Raked KP Campground sites and cleaned the campground.

(c) Daily Cleaning of Lions & KP Park Washrooms.

(d) Bi-Annual inspections completed on most of the Village fleet, working on booking the remainder of the inspections.

(e) Weekly water samples.

(f) Watering all flowerpots as needed.

(g) Weekly mowing and upkeep of all of the fields and green spaces around town.

(h) Completed one (1) internment at the Salmo Cemetery.

(i) Trimmed trees and shrubs around the Village.

(j) Made a new sign for the Cemetery Wall.

(k) Completed the monthly generator checks.

(l) Repainted the Pedestrian Bridge.

(m) Dike maintenance.

(n) Repair of the Glendale Well - Variable Frequency Drive (VFD) completed.

(o) Relocated the port-a-potties for use during Shambhala.

2.2. **Attachments:**

Nil.

Fire Chief's Report: August 01, 2026

Special Council Meeting August 11, 2026

Since the last report on July 1st, 2026 the Salmo Fire Department responded to 14 emergency incidents:

8 Jaws Calls	1 Jaws/Vehicle Fire	2 Burn Complaints
1 Smoke Detector Alarm	1 Power Lines Down	1 Lift Assist

Calls

July saw a higher-than-normal call volume for the department.

Crews were dispatched to a motor vehicle rollover involving an entrapped occupant. Upon arrival, firefighters used the Jaws of Life and lifting bags to safely free the driver from the vehicle.

Crews also responded to a motor vehicle collision that resulted in both a vehicle fire and a brush fire. When firefighters arrived, the driver had safely exited the vehicle; however, the vehicle and surrounding vegetation were actively burning. Crews quickly knocked down the vehicle fire and contained the fire that had spread into nearby trees.
This incident had the potential to become much more serious. The crash occurred near the exit road from the Shambhala Music Festival, where traffic was backed up with festival attendees leaving the site. Fortunately, there was little to no wind at the time, and the vehicle struck a large cottonwood tree rather than a conifer. Had conditions been different, the fire could have spread much more rapidly and created a far more significant incident.

Training

It is great to have all of our firefighting apparatus back in service. Engine 5 (E5) has already responded to several emergency calls since returning to service and has also been utilized during multiple training exercises.

Department members participated in an online awareness session with BC Ambulance Services on helicopter landing zone setup. Training throughout the month also included pumping and drafting operations, hydrant supply, and the use of airbags during vehicle extrication. These sessions help ensure our members remain prepared for the increased operational demands typically experienced during the summer and wildfire seasons.

On the Tuesday evening before the opening of the Shambhala Music Festival, members toured the festival grounds to review the site's emergency preparedness plans. In addition, two Salmo Fire Department members were with the on-site fire crews throughout the event, providing valuable communication and situational awareness for any incidents that might have affected our community.

Originally Signed By:

David Hearn, Fire Chief

Bylaw Officer's Report: July 1, 2026 to July 31, 2026

Special Meeting August 11 2026

Complaints:

INFRACTION TYPE	NO. OF INFRACTIONS	RESOLUTION
Animal Control	1	• The Bylaw officer stopped off at a residence that was burning excrement in their yard and requested the owner to stop the burning and to properly remove the excrement. The owner complied.
Controlled Substance	1	• The Bylaw officer stopped by a residence and spoke to the owner about a bad odor coming from the property. The owner told the Bylaw Officer that the problem had been taken care of.
Unsightly	1	• The Bylaw officer investigated a property regarding a potential fire hazard threat of uncontained compost and took pictures. The Village will follow up.
Building	1	• The Bylaw officer investigated a property regarding potential development without a permit. The Village followed up and determined no further action was required.

Enforcement:

INFRACTION TYPE	NO. OF INFRACTIONS	RESOLUTION

Nil

Follow up Complaints/Enforcement:

INFRACTION TYPE	NO. OF INFRACTIONS	RESOLUTION
Traffic related	1	• The Bylaw Officer stopped by the residence with the trailer parked in the alley. The Village followed up with a letter of compliance to remove the trailer. The owner complied and removed it.

Information submitted by:
Fred Nevakshonoff, Bylaw Officer

FILE 4000-20

Project	Progress	Notes
Fire Truck Purchase	85%	MFA Fall Intake, documents mailed to MFA & province for final review
Heritage Mine Grant	75%	Final stage of lighting & signage, COC obtaining quotes
DRIF Floodplain Review	95%	Final report drafted, finalizing maps
NG911 GIS Project	35%	Some data updates sent to RDCK
Indigenous Engagement- EM	30%	Project Expectation Meeting Held January 21, building project framework
Salmo Parks Master Plan	20%	Creating survey
GIS Strategic Plan	40%	working through data weighting, project priorities
Zoning Bylaw Review	50%	Council & staff reviewing 1st draft
Water Reservoir Replacement Study	10%	Water Plan before proceeding with Reservoir Replacement Study
MIABC Best Practices Recommendations	5%	Policy creation
Human Resources Policy Creation	25%	reaching out to benefits contractor for assistance
Water Plan	5%	Council approved funds in budget
Campground Expansion	15%	Priced out electrical service from FortisBC, potential sites marked out
REACH Grant Work	25%	Opportunity for sidewalk portion out for tender
Asset Management Plan	60%	Staff compiling information

APPENDIX B

THE CORPORATION OF THE VILLAGE OF SALMO
REPORT FROM MAYOR/DIRECTOR

MAYOR LOCKWOOD

Mayor Report for Council Meeting held on August 11, 2026.

Salmo & Area G Emergency Preparedness Committee:

Citizen Engagement: Attending the 100th anniversary for the Legion on the 18th of July was a lot of fun. Lots of free things for kids and adults to do. The Lions cooked hamburgers for the event. The New Life Church put up their bouncy castle again and the music was toe tapping fun. Everyone that attended enjoyed the day. Thank you, Legion.

I have had many conversations about housing in our community.

As Shambhala has come and gone, the town was filled with people and spending lots of money. I spoke with different ones and heard that people love coming back to Shambhala as they get to visit our quaint community. One person said they moved here after attending the festival because they fell in love with the village.

RDCK:

Board: At the May 21, 2026, Regular Board meeting, the Board received an information report summarizing the Committee process, discussion themes and recommendations. The report advised that the recommendations would come forward for Board consideration as separate decision items and that, if one or more recommendations were approved, staff would prepare the necessary bylaw and/or policy amendments for Board consideration.

The State of Climate Action (SOCA) is the RDCK's annual report on the progress of its climate action work. It is a reporting framework that helps the RDCK track progress towards its climate action objectives and targets, evaluate and improve its efforts, maintain public transparency, and demonstrate climate action leadership. Each year the completed SOCA report is brought to the Board for information and then published for the public. The 2023 SOCA was received by the Board at its July 18, 2024, open meeting. The SOCA is arranged into two broad categories:

1. Climate mitigation: reducing carbon-based pollution (greenhouse gas, or GHG, emissions) and developing policy and regulation to mitigate flood, geohazard, and wildfire risks.

2. Climate adaptation: building community resilience to the changing climate. These two categories are divided into 10 pathways, each with its own goals, objectives, targets, and indicators:

• Land Use and Planning • Transportation and Mobility • Energy • Buildings • Wildfire • Flooding and Geohazards • Water Supply • Food Supply and Agriculture • Resource Recovery • Leadership and Operations Scoring:

A score is applied to the level of progress for each pathway, based on how much progress was made during the year. Scores range from 0 to 2, where 0 means limited progress, 1 means moderate progress,

and 2 means strong progress. The scores for all indicators in a pathway are averaged to give that pathway's overall score. The update section of the report explains where progress may be slower, which is often the result of other priorities emerging or a lack of funding.

Since 2019, the Regional District of Central Kootenay (RDCK) has been working to better understand flood and steep creek hazards in the Region. This work included a risk prioritization study and subsequent flood and steep creek study in high-priority areas, using funding from the federal government's National Disaster Mitigation Program (NDMP). These studies provided the RDCK with detailed hazard mapping for high-priority floodplain and steep creek hazard areas. The RDCK and Village of Salmo administer polices and bylaws that rely on flood hazard information and reference flood-related terminology.

The main policy documents referencing flood hazard information include each local government's Floodplain Management and land use bylaws (e.g., Comprehensive Land Use Bylaws and Official Community Plans). The RDCK's current Floodplain Management Bylaw (FMB) No. 2080 was adopted in 2009 and last amended, with minor amendments, in 2019. The Village of Salmo's FMB was adopted in 1994. As such, the bylaws do not integrate the extensive hazard mapping and risk assessments completed under the NDMP since 2019 and contain outdated regulations and terminology about hazards and risk.

Beyond Recycling (BR) is a is a year-long, educator-led program, created in the Kootenays, that includes field trips, science experiments, EcoChallenges, and hands-on activities. It helps students make more sustainable lifestyle choices by exploring topics such as ecological footprints, waste systems, resource use, product life cycles, energy, transportation, water, and food systems. A Wildsight professional BR educator, with expertise and passion for the subject matter visits the classroom weekly. Over 25 lessons in which students explore environmental issues at an age-appropriate level. Additionally, Beyond Recycling has RDCK-specific content built into it and has the flexibility of adapting lessons from year to year with input from the RDCK.

West Kootenay Transit Committee: Reports that were received

a) BC Transit website Daynika White, Government Relations Manager, provided an update on the new BC Transit website. The redesigned site reflects feedback from transit riders on how they use the website and what information they need. The new design aims to improve the overall customer experience and enhance accessibility for users accessing the site on mobile devices.

b) Open loop payment option Daynika provided an update on the new Open Loop payment option, which launched on May 19, 2026. The system allows riders to pay their fare using a contactless debit or credit card, or a mobile wallet. She shared usage statistics since the launch and noted that the initiative is intended to reduce cash transactions, making fare collection more efficient for the operating companies and local government staff.

c) Selkirk College UPASS Daynika provided an update on the Selkirk College U-PASS program. She advised that the Student Union will not be proceeding with a referendum at this time. While the program is currently on hold, BC Transit will continue discussions with the Student Union in future years to determine whether interest in the program changes.

d) June 29 Service Change Daynika provided an update on BC Transit's phased fleet electrification strategy to reduce greenhouse gas emissions by transitioning to electric buses over time. She advised that two electric Nova buses will be introduced into the Nelson fleet later this year. In addition, 13 hybrid-electric buses are scheduled to replace existing buses in Trail and Castlegar during 2028/2029.

e) Transit and On-Street Infrastructure Daynika provided an update on the Trail transit exchange design. She advised that the design for the Trail Transit Exchange has been completed and that the Request for Proposals (RFP) has been posted on BC Bid. Construction is expected to take place over the summer, with the exchange anticipated to be operational by winter 2026/2027.

f) Genelle Operations and Maintenance facility Errol Nordstrom, Manager of Facility of Capital Projects, provided an update on the new Genelle Operations and Maintenance Facility. He advised that construction remains on schedule and that the majority of the move into the new facility will occur over the weekend of June 27–28, 2026. Plans have been put in place to minimize any disruption to transit services during the transition.

All Recreation: Next meeting October 28, 2026

Salmo & Area G Recreation Commission: Next meeting Sept 21, 2026

Economic Trust of the Southern Interior – BC (ETSI-BC): Next meeting October 1, 2026

Central/Joint Resource Recovery: Next meeting August 19, 2026

West Kootenay Hospital Board: Next meeting TBD

Nelson, Salmo, E, F, & G Regional Parks: TAWKROC – CIC Bluffs Request to consider an agreement between them and the RDCK with the climbing that is happening at the CIC Bluffs.

Delegation Follow-Up: Nelson Nordic Ski Club would like to expand the cross-country ski trails by two kilometers down the GNT.

Delegation Follow-Up: Blewett Community Society has put forward a proposal to upgrade the existing skating rink at Morning Mountain into a permanent four-season facility incorporating a refrigerated ice surface.

<u>Other meetings of note:</u>

Mayor's and chair Highway 3 Coalition: We will be meeting at UBCM with the Ministry at UBCM in September as we continue to bring our collective thoughts forward.

Community Collaboration Meeting: I did not attend the last meeting so I will have to defer to although Councillor Lins. to give an update.

UBCM Small communities check in: Lots going on in small communities and this conversation will come up at the UBCM Small Talk forum.

Salmo and Area G service Committee meeting: Next meeting TBD.