# The Corporation of the Village of Salmo

## REGULAR MEETING (#11-26)

A Regular Meeting of the Council of the Village of Salmo to be held in Council Chambers at 423 Davies Avenue, Salmo, B.C. on **Tuesday, November 10, 2026** at **7:00 p.m.**

*The public may attend in person or electronically. The electronic link will be available on our website on Tuesday.*

## AGENDA:

**1. Call to Order & Welcome**

**1.1 Traditional Lands Acknowledgement Statement**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**1.2 Adoption of Agenda**

**STAFF RECOMMENDATION:** Pg.1

That the agenda of Regular Meeting #11-26 of Tuesday, November 10, 2026 be adopted as amended from *Council Procedure Bylaw #663, 2014* to include a Bylaws and Policy Development and Review section.

**1.3 Adoption of the Minutes**

**(1) STAFF RECOMMENDATION:** Pg.5

That the minutes of Special Council meeting of Tuesday, October 27, 2026 be adopted as presented.

**(2) STAFF RECOMMENDATION:** Pg.9

That the minutes of Special Inaugural Council meeting of Tuesday, November 3, 2026 be adopted as presented.

**1.4 Introductions**

**2. Business Arising out of the Minutes**

**2.1 Bylaws and Policy Development and Review**

**(1) Repeal Bylaw #776, 2026** Pg.11

**STAFF RECOMMENDATION:**

That "*Repeal Bylaw #776, 2026*", having had three readings, be reconsidered and adopted.

**3. Administrative Reports**

**(1) CAO Report – General Updates** Pg.13

**STAFF RECOMMENDATION:**

That Council accepts the CAO report for information.

**(2) Glendale Well Repair Funding Source** Pg.15

**STAFF RECOMMENDATION:**

That Council direct staff to use $20,778.45 from the Community Development Fund to fund the Glendale Well repairs.

**(3) REACH Grant Sidewalk Proposal** Pg.17

**STAFF RECOMMENDATION:**

That Council approve Ninco Construction Ltd. as the successful contractor to construct sidewalks approved under the REACH grant.

**(4) UBCM Grant- Regional Hazard, Risk, and Vulnerability Assessment (HRVA)** Pg.19

**STAFF RECOMMENDATION:**

**a.** That Council direct staff to apply for up to $200,000 in funding from the UBCM Community Emergency Preparedness Fund, Foundations of Disaster Risk Reduction (Category 1) for a Hazard, Risk and Vulnerability Analysis and Risk Assessment activities and provide overall grant management if funding is received.

**b.** That Council direct staff to work with the Regional District of Central Kootenay to prepare the application for UBCM Community Emergency Preparedness Fund, Foundations of Disaster Risk Reduction (Category 1) funding, on the condition that the application includes the maximum allowance for incremental Village of Salmo staff time; AND FURTHER, THAT the Village of Salmo authorizes the Regional District of Central Kootenay to coordinate project delivery and provide project management and administration services for the UBCM Community Emergency Preparedness Fund, Foundations of Disaster Risk Reduction grant.

**(5) 2026 Erie Creek Dike Inspection Report** Pg.21

**STAFF RECOMMENDATION:**

That Council accepts the CAO report for information.

**(6) Public Works Department** Pg.41

**STAFF RECOMMENDATION:**

That Council receive for information the written report as presented by Public Works Foreman for the period of October 9, 2026 to November 5, 2026.

**(7) Fire Department** Pg.43

**STAFF RECOMMENDATION:**

That Council receive for information the written report dated November 1, 2026 provided by Fire Chief David Hearn for the period of October 2026.

**(8) Bylaw Enforcement** Pg.45

**STAFF RECOMMENDATION:**

That Council receive for information the written report on bylaw enforcement for the period of October 2026.

**(9) Strategic Plan** Pg.47

**STAFF RECOMMENDATION:**

That Council accept the strategic plan for information.

**3.1 Financial Reports**

**(1) STAFF RECOMMENDATION:** Pg.49

That Council receive for information the Treasurer's Reports for October 2026.

**3.2 Accounts Payable**

**(1) STAFF RECOMMENDATION:** Pg.51

That Council receive for information the list of accounts payable cheques and electronic fund transfers from October 9, 2026 to November 5, 2026 totaling $166,907.53.

**4. New Business**

**5. Correspondence Requiring a Council Decision**

**(1) Salmo & District Chamber of Commerce Re: Road Closure for Outdoor Christmas Market - #49** Pg.53

**STAFF RECOMMENDATION:**

That Council approve the request to close the 100 & 200 blocks of Fourth Street (from Railway Ave. to Sayward Ave.) and a portion of Davies Ave. for the Christmas Market.

**6. Committee**

**6.1 With Recommendations**

**6.2 Membership/Appointments** Pg.55

**(1)** That Council appoint the Regional District of Central Kootenay Director position by secret ballot if more than one individual applies.

**(2)** That Council appoint the Regional District of Central Kootenay Alternate Director position by secret ballot if more than one individual applies.

**(3)** That Council appoint a member of Council as the Deputy Mayor.

**6.3 Committee Reports**

**7. Communication**

**8. Councils' Notice of Motions**

**9. Councils' Reports**

**(1) Councillor Gallie**

**(2) Councillor Gouin**

(3) **Councillor Hango**

(4) **Councillor Lins**

(5) **Mayor McKellar**

**STAFF RECOMMENDATION:**

That the verbal and written reports of Mayor and Council be received for information.

10. **Public Time**

11. **Closed Meeting**

That the meeting be closed to the public under *Community Charter* Section 90(1)(c) labour relations or other employee relations, and (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection Privacy Act*.

12. **Matters Arising from Closed Meeting**

13. **Adjournment**

***The next regularly scheduled Council meeting will be on December 8, 2026 at 7:00 p.m.***

The Corporation of the Village of Salmo

# SPECIAL MEETING MINUTES

Minutes of the Special Meeting of the Council of the Village of Salmo held in Council Chambers at 423 Davies Avenue in Salmo, B.C. on Tuesday, October 27, 2026 at 7:00 p.m.

**PRESENT:**

In Person:
Mayor Diana Lockwood
Councillor Jonathon Heatlie
Councillor Payton McKellar
CAO Derek Kwiatkowski
Members of Public - 1

Electronically
Members of Public - 0

**REGRETS:** Councillor Jennifer Lins and Councillor Kenzie Neil.

**CALL TO ORDER:** Mayor Lockwood called the meeting to order at 7:00 p.m.

**TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT:**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**AGENDA:**

R1-1027-26 Moved and seconded, that the agenda of Special Meeting of Tuesday, October 27, 2026 be adopted as presented.

Carried.

**FINANCIAL REPORT:**

R2-1027-26
Q3 Financial Statement

Moved and seconded, that Council receive for information the Third Quarter Financial Statement dated September 30, 2026 as presented by Financial Officer Nathan Russ.

Carried.

**ADOPOTION OF THE MINUTES:** (Note: See official minutes and agenda package for applicable reports.)

R3-1027-26
Regular Meeting
September 8, 2026

Moved and seconded, that the minutes of Regular Council meeting #09-26 of Tuesday, September 8, 2026 be adopted as presented.

Carried.

R4-1027-26
Special Meeting
September 22, 2026

Moved and seconded, that the minutes of Special Council meeting of Tuesday, September 22, 2026 be adopted as presented.

Carried.

R5-1027-26 Moved and seconded, that the minutes of Regular Council meeting #10-26 of Tuesday, October 13, 2026 be adopted as presented.

Carried.

**BYLAWS AND POLICY DEVELOPMENT AND REVIEW:**

R6-1027-26 Moved and seconded, that "*Zoning Bylaw #773, 2026*", having had three readings, be reconsidered and adopted.

Zoning Bylaw #773, 2026 - Adoption

Carried.

**ADMINISTRATIVE REPORTS:** (See *Appendix A*)

R7-1027-26
Temporary Ambulance Residence Sewer Tie-In Request

Moved and seconded, that Council approve the change in the Temporary Use Permit to allow the ambulance residence to be connected to the Village's municipal sewer system.

Carried.

R8-1027-26
CAO Report – Transition of Council Process

Moved and seconded, that Council accepts the CAO report for information.

Carried.

R9-1027-26
CAO Report – Fire Department Bylaw Summary

Moved and seconded, that Council accepts the CAO report for information.

Carried.

R10-1027-26

Moved and seconded, that Council approve the proposed stair chair lift included in the Salmo Valley Youth & Community Center's (SVYCC) application to the Columbia Basin Trust (CBT) ARTS Grant; and

FURTHER, that the Village of Salmo purchase the stair chair lift and retain using the grant funds received by SVYCC; and

FURTHER, that the Village of Salmo and SVYCC each pay 50% of the annual permit and maintenance costs; and
FURTHER, that the Village of Salmo retain the stair chair lift in the building unless it is removed for replacement or upgrading.

Carried.

**COUNCILS' REPORTS:**

Mayor Lockwood

See *Appendix B*.

R11-1027-26

Moved and seconded, that the verbal and written reports of Mayor and Council be received for information.

Carried.

**PUBLIC TIME:**

**CLOSED MEETING:**

R12-1027-26

Moved and seconded, that the meeting be closed to the public under *Community Charter* Section 90(1)(c) labour relations or other employee relations.

Carried.

**ADJOURNMENT:** Moved and seconded, that the meeting be adjourned.
R13-1027-26 Carried at 8:03 p.m.

I hereby certify the preceding to be a true and correct account of the Special Meeting of Council held on Tuesday, October 27, 2026.

_____ _____

Mayor Chief Administrative Officer/CO

The Corporation of the Village of Salmo

# SPECIAL INAUGURAL MEETING MINUTES

Minutes of the Special Inaugural Meeting of the Council of the Village of Salmo held in Council Chambers at 423 Davies Avenue in Salmo, B.C. on Tuesday, November 3, 2026 at 7:00 p.m.

**PRESENT:**

In Person:
Mayor Payton McKellar
Councillor Suzy Gallie
Councillor Kyle Gouin
Councillor Colin Hango
Councillor Jennifer Lins
CAO Derek Kwiatkowski

Outgoing Council:
Mayor Diana Lockwood
Councillor Kenzie Neil
Members of Public - 8

Electronically
Members of Public - 0

**REGRETS:** Councillor Jonathon Heatlie.

**CALL TO ORDER:** Mayor Lockwood called the meeting to order at 7:00 p.m.

**TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT:**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**AGENDA:**

R1-1103-26 Moved and seconded, that the agenda of Special Inaugural Meeting of Tuesday, November 3, 2026 be adopted as presented.

Carried.

**ADMINISTRATION OF OATHS OF OFFICE:**

Chief Administrative Officer Derek Kwiatkowski administered the Oath of Office to the newly acclaimed Council: Mayor Payton McKellar, Councillor Suzy Gallie, Councillor Kyle Gouin, Councillor Colin Hango, Councillor Jennifer Lins.

**ADJOURNMENT:** Moved and seconded, that the meeting be adjourned.

R2-1103-26 Carried at 7:12 p.m.

I hereby certify the preceding to be a true and correct account of the Special Inaugural Meeting of Council held on Tuesday, November 3, 2026.

_____ Mayor

_____ Chief Administrative Officer/CO

# THE CORPORATION OF THE VILLAGE SALMO

## BYLAW #776

## A BYLAW TO REPEAL FIRE TRUCK LOAN AUTHORIZATION BYLAW #767

WHEREAS Council deems it necessary to repeal "Fire Truck Loan Authorization Bylaw #767, 2025",

NOW THEREFORE the Council of the Village of Salmo, in open meeting assembled, ENACTS AS FOLLOWS:

**1. CITATION**

This Bylaw may be cited as the "**REPEAL BYLAW #776, 2026**".

**2. REPEAL**

(a) "*Fire Truck Loan Authorization Bylaw #767, 2025*" is hereby repealed.

**3. ENACTMENT**

(a) If any section, subsection, sentence, clause, or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.

(b) This Bylaw shall come into full force and effect on the date of adoption.

| | |
|---|---|
| READ A FIRST TIME | this 8th day of September, 2026 |
| READ A SECOND TIME | this 8th day of September, 2026 |
| READ A THIRD TIME | this 8th day of September, 2026 |
| RECEIVED the approval of the Inspector of Municipalities | this 26th day of October, 2026 |
| RECONSIDERED AND FINALLY ADOPTED | this __ day of _____, 2026 |

_____ _____

Mayor CAO/Corporate Officer

Certified true copy of Bylaw #776, 2026 at third reading

_____

CAO/Corporate Officer

Certified a true copy of Bylaw #776, 2026 as adopted.

_____

CAO/Corporate Officer

# The Corporation of the Village of Salmo

## CAO Report

| | |
|---|---|
| Report Date: | November 4, 2026 |
| Meeting Date: | November 10, 2026 (#11-26) |
| From: | Derek Kwiatkowski, Chief Administrative Officer |
| Subject: | CAO Report - General Updates |

- The Village has posted the opportunity for solid waste disposal for the 2027-2028 years. The opportunity closes on November 30th & will be brought to Council for approval on December 8th.

- The Village welcomes Harveen Kaur as the new Administrative Assistant.

- Staff attended the UBCM webinar for Community Emergency Preparedness Fund intakes. This intake was used in 2025 for the Community Wildfire Resiliency Plan. The Village's current priorities are not covered under this funding stream.

- Staff are awaiting word on 2 grant applications, the Columbia Basin Trust's GATHER Grant & ETSI-BC Building Economic Development Capacity funding stream.

- The Village's draft Floodplain Management Bylaw's legal review will be completed near the end of November.

- Staff are continuing with budget discussions, with a final budget meeting booked for November 9th.

- Data compilation for the Village's Asset Management Plan is continuing & is going to be completed prior to the 2027 budget discussions.

- The RDCK has issued an occupancy permit for the ambulance driver's residence at the firehall.

- Attended the regional Council Orientation seminar in Castlegar with members of Council. It was informative & a good venue to meet the new Councils from across the region.

- The Village Office will be closed on Wednesday, November 11th for Remembrance Day.

**STAFF RECOMMENDATION:**

That Council accepts the CAO report for information.

# The Corporation of the Village of Salmo

## Request for Decision

| | |
|---|---|
| Report Date: | November 4, 2026 |
| Meeting Date: | November 10, 2026 (#11-26) |
| From: | Derek Kwiatkowski, Chief Administrative Officer |
| Subject: | Glendale Well Repair Funding Source |

1. **OBJECTIVE**

For Council to determine the funding source for the Glendale Well repair.

2. **DISCUSSION AND ANALYSIS**

One of the Village's water wells had an unexpected failure of the Variable Frequency Drive in the pump. The cost of the repair was $20,778.45 that included 38.5 hours of diagnostics and repair. This was advisable as the cost of a replacement pump was significantly more.

This required repair puts the Village over on the budget for the water system. There are 3 options for a funding source. The RDCK Community Development fund (recommended), the Village's Water Civic Works Reserve or the Community Works Reserve.

Staff is recommending that Council approve funding this overage from the RDCK Community Development Fund. This is a fund that the Village has used for emergency repairs to equipment previously. The current balance of this fund is $99,718. This fund has receives approximately $40,000 each year, although this is always subject to annual budget scrutiny from the RDCK Board.

The secondary option would be to pull from the Water Civic Works Reserve. The current balance of the reserve is $337,250, however, the Village has significant capital investments in the water system in the next few years, so it is preferred to keep this balance as robust as possible.

A 3rd option would be to fund this from the Community Works Reserve, which has a balance of $176,772 but this fund can be used for other infrastructure funding & has limitations on its use.

**RECOMMENDATION**

That Council direct staff to use $20,778.45 from the Community Development Fund to fund the Glendale Well repairs.

**ALTERNATIVES**

1. That Council direct staff to use $20,778.45 from the Water Civic Works Reserve to fund the Glendale Well repairs.

2. That Council direct staff to use $20,778.45 from the Community Works Reserve to fund the Glendale Well repairs.

# The Corporation of the Village of Salmo

## Request for Decision

Report Date: November 4, 2026

Meeting Date: November 10, 2026 (#11-26)

From: Derek Kwiatkowski, Chief Administrative Officer

Subject: Recreational Enhancements in Accessibility for Children (REACH) Sidewalk Proposal

1. **OBJECTIVE**

For Council to determine the successful contractor for the REACH grant sidewalks.

2. **DISCUSSION AND ANALYSIS**

The Village succeeded in an application to improve the Village's playgrounds through a grant from Columbia Basin Trust. This project included playground equipment installation, new sidewalks at each playground & earthworks around the Lion's Park playground. The Village posted the opportunity for the sidewalk construction on BC Bid, the Village's Facebook page as well as the website. The Village has already installed playground equipment as part of the grant back in June & the Lion's Park earthworks will take place after the sidewalk has been installed.

The Village received a total of 5 bids, with 4 of them meeting the required criteria to be considered by Council

- Ninco Construction Ltd.,
- McLellan Contracting Inc., and
- MarWest Industries Ltd.
- Zarikoff Developments Inc.

| Company | Price (incl tax) | Score |
|---|---|---|
| Ninco Construction | $24,150.00 | 91.5 |
| McLellan Contracting | $27,190.80 | 89 |
| MarWest Industries Ltd. | $51,936.68 | 80.5 |
| Zarikoff Developments Inc. | $23,100.00 | 90 |

The Village employs a weighted scoring criteria that considers:

- 10% for the location of the business,
- 50% for the quoted price,
- 30% for the qualifications of the contractor,
- 10% for the quality of the submission, and
- various other requirements such a site visit & noted final clean-up date.

These criteria ensure that the Village has the level of information necessary to select the appropriate contractor based on the Village's project needs & overall community vision.

Staff is recommending that Council select Ninco Construction Ltd. The primary driver between the scores was the difference in price & quality of the submission. All 4 are local companies with good track records, however the necessity for the Village to stay under budget in this project is highly important, as well as having an appropriate breakdown of the work being provided.

**RECOMMENDATION**

That Council approve Ninco Construction Ltd. as the successful contractor to construct the sidewalks approved under the REACH grant.

**ALTERNATIVES**

1. That Council approve Zarikoff Developments Inc. as the successful contractor to construct the sidewalks approved under the REACH grant.

2. That Council approve McLellan Contracting Inc. Industries Ltd. as the successful contractor to construct the sidewalks approved under the REACH grant.

# The Corporation of the Village of Salmo

## Request for Decision

| | |
|---|---|
| Report Date: | November 6, 2026 |
| Meeting Date: | November 10, 2026 (#11-26) |
| From: | Derek Kwiatkowski, Chief Administrative Officer |
| Subject: | UBCM Grant- Regional Hazard, Risk, and Vulnerability Assessment (HRVA) |

1. **OBJECTIVE**

For Council to determine whether the Village participates in the UBCM Regional Hazard, Risk, and Vulnerability Assessment (HRVA) grant application.

2. **DISCUSSION AND ANALYSIS**

The Village is required to develop and maintain risk assessments under the Emergency and Disaster Management Act.

The Village has an opportunity to collaborate with other municipalities, along with Silverton, Slocan & Kaslo, with the RDCK administering the grant application & project management. This would be a continuation of the collaboration from 2024, however the provincial funding model has changed and now requires a different application to maintain the level of collaboration.

The Village does not have the staff capacity to complete this independently & would require hiring a consultant to both complete project management duties & complete the assessment. The grant application deadline is November 18th, 2026 & requires Council's approval if the Village is to more forward with the collaboration.

***FROM THE RDCK:***

*"As I'm sure you're aware, local authorities are required to develop and maintain risk assessments under the Emergency and Disaster Management Act. To meet this obligation, the RDCK applied as part of a regional application to the Disaster Resilience and Innovation Funding (DRIF) program in 2024 for $995,000 to undertake a regional HRVA and Risk Assessment. At that time, your Council supported participation in the RDCK's regional application. While our application is still in pool, we've been informed that no future funding has been identified for the DRIF program and have been encouraged to apply to other funding sources.*

*Unfortunately, UBCM has capped funding for regional projects at $500,000 for this FDRR intake, which is significantly lower than the funding we requested through DRIF. While we believe we could undertake an actionable regional HRVA and risk assessment within this funding limit, additional funding would allow for more detailed and specific analysis. We are therefore exploring whether the RDCK could coordinate and manage a small number of separate applications to the FDRR program on behalf of one or two municipalities, alongside a regional application. If successful, we would intend to undertake the regional HRVA as one project and manage the grants on behalf of the individual municipalities, as we would do if we made a single regional application."*

What this means is that the Village would apply for $200,000 (that may not be entirely funded) under this funding stream to accomplish the HRVA. This number is a large grant application that leaves much control out of the Village's control, particularly managing project costs. To protect the Village's interest, it is recommended that Council require the RDCK to include the maximum allowable incremental staff costs.

Staff is recommending that the Village collaborate on this grant. To protect the Village's interest, it is also recommended that the Council motion include a provision that requires the application to include the maximum allowable incremental staff costs for Village staff as part of the application. This will include 2 motions, one for the UBCM application & one for the RDCK.

The alternative is that the Village apply for the grant application as a standalone project or to use the grant to apply for a different project (which has not been discussed with Council). This would require more staff time to complete the application in the relevant timeframe & is not recommended.

**RECOMMENDATION**

**Motion #1 (For UBCM)**

THAT Council direct staff to apply for up to $200,000 in funding from the UBCM Community Emergency Preparedness Fund, Foundations of Disaster Risk Reduction (Category 1) for a Hazard, Risk and Vulnerability Analysis and Risk Assessment activities and provide overall grant management if funding is received.

**Motion #2 (For the RDCK)**

THAT Council direct staff to work with the Regional District of Central Kootenay to prepare the application for UBCM Community Emergency Preparedness Fund, Foundations of Disaster Risk Reduction (Category 1) funding, on the condition that the application includes the maximum allowance for incremental Village of Salmo staff time ; AND FURTHER, THAT the Village of Salmo authorizes the Regional District of Central Kootenay to coordinate project delivery and provide project management and administration services for the UBCM Community Emergency Preparedness Fund, Foundations of Disaster Risk Reduction grant.

**ALTERNATIVES**

1. That Council direct staff apply for up to $200,000 in funding from the UBCM Community Emergency Preparedness Fund, Foundations of Disaster Risk Reduction (Category 1) for a Hazard, Risk and Vulnerability Analysis and Risk Assessment activities and provide overall grant management if funding is received as a standalone application.

# The Corporation of the Village of Salmo

## CAO Report

| | |
|---|---|
| Report Date: | November 6, 2026 |
| Meeting Date: | November 10, 2026 (#11-26) |
| From: | Derek Kwiatkowski, Chief Administrative Officer |
| Subject: | CAO Report - 2026 Erie Creek Dike Inspection Report |

**BACKGROUND:**

Each year, the Village hires an engineering firm to inspect Erie Creek dike & provide a condition assessment of the dike. The Village has received the 2026 report from WSA Engineering Ltd. on October 3, 2026. The report highlights the condition along the dike in both areas where work has been completed & uncompleted areas, noting where the Village should focus their attention.

In the 2026 report, lock blocks that form the 'spine' of the dike are slumping into the creek behind a couple of residences on 9th Street. These appear to be continuing to move and the flow of water in that location is likely removing fine soils beneath the lock blocks and armouring and transporting it during high water.

Included in the recommendations is that the Village monitor this area regularly (say quarterly) & monitor it closer in periods of high water. They also recommend that budget allowing, we should aim to have a repair prescription done and work to get a permit in place for fall 2027.

Staff is working with the province to determine the proper documentation needed for a successful permit application

Staff is also recommending that Council approve some of the construction work in the 2026 budget as a contingency so that the Village may follow through with the engineer's recommendations regardless of grant funding. Staff is currently pricing out both the engineering & a level of acceptable funding for the necessary dike repairs. The Village has a big enough stockpile of riprap available to complete this work, so it will be a matter of finding the appropriate contractor to complete the repairs.

**STAFF RECOMMENDATION:**

That Council accepts the CAO report for information.

# 2026 DIKE INSPECTION CHECKLIST

| Dike No. (From database*; formerly "Dike GPS No.): | Dike Name (From database*): |
|---|---|
| 277 | Salmo River Dike |
| Diking Authority: Village of Salmo | Local Authority under EPA: Village of Salmo |
| Water Course: Erie Creek | Dike Section: Entire Dike |
| Date Inspected: September 18, 2026 | Signed: |

* Flood Protection Works Database:
https://www2.gov.bc.ca/assets/gov/environment/air-land-water/water/integrated-flood-hazard-mgmt/dikes_listed_by_ownerauthority.pdf

A. Is the contact person information correct in the Flood Protection Database*?

√ Yes ☐ No

If no, please provide details below:

B. Are all of the information for your dike(s) correct in the Flood Protection Database*?

√ Yes ☐ No

If no, please provide details below (if necessary, attached database sheets with mark-up):

C. Has the person inspecting the dike reviewed the "Flood Protection Works Inspection Guide", or is familiar with its contents?

√ Yes ☐ No

If not, please refer to "Flood Protection Works Inspection Guide" (2000) for a detailed guide to dike inspection and reporting:

http://www2.gov.bc.ca/assets/gov/environment/air-land-water/water/integrated-flood-hazard-mgmt/fld_prot_insp_gd.pdf

# 2026 DIKE INSPECTION CHECKLIST

D. Has the dike crest elevation been surveyed within the last 10 years?

☐ Yes √ No

If yes, when was the last survey (year)? _____
It is highly recommend that the Diking Authority survey the dike crest at least once every 10 years, to identify potential dike settlement and/or low spots that are not easily identified by visual inspection

E. Was the dike notably damaged in a high flow event this year?

☐ Yes √ No

Did the dike damage result in imminent threat of flooding?

☐ Yes √ No

If yes to any of the 2 questions above, please briefly describe the damage (location and damage description)

Please describe the actions that were taken to address the damage. If no actions were taken yet, what is the plan?

This next part of the checklist is organized into 5 sections, as follows:

1. Access
2. Dike crest, slope, and fill
3. Bank and erosion protection
4. Appurtenant works
5. Vegetation management

# 2026 DIKE INSPECTION CHECKLIST

**Note: See drawing package C26255-019, Issue A, Oct. 2, 2026, WSA Engineering (2012) Ltd, which accompanies this report, for reference to noted locations**

| 1. ACCESS - Any obstruction, deterioration or damage to dike access? (access routes, ramps, and gates) | YES | NO*** | N/A |
|---|---|---|---|
| | | √ | |

Location(s)**:

Summary of Issues: No deficiencies observed during field visit

Maintenance Recommendations:

When will Recommendations be Completed:

| • Unauthorized construction or activities (excavations, utilities, structures) | YES | NO*** | N/A |
|---|---|---|---|
| | √ | | |

Location(s)**: Loc. 12 – STA 1+300-1+460
Loc. 13 – STA 1+500 – 1+650

Summary of Issues: At locations above residents have constructed fences, gardens, and other structures along dike crest. These structures prevent access to the dike for inspections and maintenance.

Maintenance Recommendations: Property owners have been advised that structures are prohibited on dike right of way. Property owners have been advised that emergency removal of structures, if undertaken, will be charged to property owners.
Coordinate removal with property owners as required.

When will Recommendations be Completed: Notifications have been provided to residents.

√ Attached photos or sketch with corresponding reference in the checklist (e.g., photo 1…etc) for deficiencies observed – Section 1

| 2. DIKE CREST, SLOPE, AND FILL<br>Any serious issues observed of the following? | YES | NO*** | N/A |
|---|---|---|---|
| • Dike Crest (ruts, loss of surfacing material, cracking) | | √ | |

Location(s):

Summary of Issues: No deficiencies observed during field visit

Maintenance Recommendations:

When will Recommendations be Completed:

** When referring specific locations, please use either:
- Major landmarks (roads, intersections, bridges, etc.), DO NOT use local property names
- GPS coordinates (where possible)
- Chainages from the O&M manual drawings

*** Even if NO DEFICIENCY, still add confirmation (e.g., no deficiencies observed during field visit) under "Summary of Issues"

# 2026 DIKE INSPECTION CHECKLIST

| • Settlement, slumping, sink holes (dike fill and/or slope) | YES | NO*** | N/A |
|---|---|---|---|
| | √ | | |

Location(s): Loc. 1 – STA 0+230
Loc. 4 – STA 0+400 – 0+550

Summary of Issues: Loc. 1 – Localized settlement of dike crest, no evidence of year-on-year progression
Loc. 4 – Localized settlement (low point) behind 1003 – 1005 Ninth St, no evidence of year-on-year progression

Maintenance Recommendations: Dike crest should be surveyed to confirm elevations meet flood design level. Restore dike elevation where required as per Rip Rap Design and Construction Guidelines, BC Ministry of Environment, Lands, and Parks, March 2000.
During periods of anticipated high water support sandbagging efforts as required

When will Recommendations be Completed: As required.

| • Slope instability (slides, sloughs, toe or slope bulges) | YES | NO*** | N/A |
|---|---|---|---|
| | √ | | |

Location(s): Loc.5 – STA 0+730

Summary of Issues: (5) Lock Blocks have slumped and are partially exposed at the crest of the dike and the dike wall is over steep (approximately ¾H:1V slope) located behind 845 Ninth St. Degradation of the armouring of the slope and scour of fines beneath the armouring appears to be continuing since the 2025 inspection and this remains a high priority for repair.

Maintenance Recommendations: The lock blocks should be excavated to locations east and west of the exposed blocks. The alignment of the lock blocks should be reset to the center of the top of the dike and the slope restored to a 2H:1V slope along with installation of geotextile and additional rip rap.
Maintain regular observation of this area, especially during high water periods, until repair work is completed. Advise Engineer if significant change is observed.

When will Recommendations be Completed: This work should be prioritized for the construction season of 2027, subject to permitting and budget availability.

** When referring specific locations, please use either:
- Major landmarks (roads, intersections, bridges, etc.), DO NOT use local property names
- GPS coordinates (where possible)
- Chainages from the O&M manual drawings

*** Even if NO DEFICIENCY, still add confirmation (e.g., no deficiencies observed during field visit) under "Summary of Issues"

# 2026 DIKE INSPECTION CHECKLIST

| | YES | NO*** | N/A |
|---|---|---|---|
| • Seepage, piping, boils | | √ | |
| Location(s):<br>Summary of Issues: No deficiencies observed during field visit<br>Maintenance Recommendations:<br>When will Recommendations be Completed: | | | |
| • Animal Damage<br>(rodents/beavers, animal burrows, cattle…etc., on crest and/or slope) | | √ | |
| Location(s):<br>Summary of Issues: No deficiencies observed during field visit<br>Maintenance Recommendations:<br>When will Recommendations be Completed: | | | |
| • Significant flood levels, loss of freeboard<br>(overtopping or flood reaching within 0.6 m below the crest in the last 12 months) | | √ | |
| Location(s):<br>Summary of Issues: No deficiencies observed during field visit<br>Maintenance Recommendations:<br>When will Recommendations be Completed: | | | |

√ Attached photos or sketch with corresponding reference in the checklist (e.g., photo 1…etc) for deficiencies observed– Section 2

| **3. BANK/EROSION PROTECTION**<br>**Any serious issues observed of the following?** | YES | NO*** | N/A |
|---|---|---|---|
| • Bank Protection loss or displacement<br>(steep slopes, beaching, scarping, weathering) | √ | | |
| Location(s): Loc. 3 – STA 0+410<br>Loc. 6 - STA 0+825<br><br>Summary of Issues: Location 3 is poorly armoured, over steep and shows signs of localized erosion. The erosion does not appear to be progressing year over year.<br><br>Location 6 is poorly armoured and shows signs of localized erosion. Erosion at Location 6 has continued since the 2025 inspection and this remains a high priority for repair. | | | |

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- Chainages from the O&M manual drawings

*** Even if NO DEFICIENCY, still add confirmation (e.g., no deficiencies observed during field visit) under "Summary of Issues"

Maintenance Recommendations: Location 3 should be monitored and prioritized for repair during the next 1-3 year window of dike maintenance.

Location 6 should be prioritized for repair during the next 1 year window of dike maintenance. Consider including this work in permitting and construction for repair of Location 5.

When will Recommendations be Completed: Ongoing

| | YES | NO*** | N/A |
|---|---|---|---|
| • Erosion (toe scour, bed degradation, outflanking) | √ | | |

Location(s): Loc. 7 – STA 0+850
Loc. 8 – STA 0+900

Summary of Issues: Location 7 shows localized scour beneath concrete apron near highway overpass bridge. The toe scour does not appear to be progressing year over year.

Location 8 shows localized scour immediately downstream of the highway overpass bridge. The toe scour does not appear to be progressing year over year.

Maintenance Recommendations: Locations 7 and 8 should be monitored.

When will Recommendations be Completed: Ongoing

| | YES | NO*** | N/A |
|---|---|---|---|
| • Changing Channel Flow Patterns (channel infilling, gravel bars, log or ice jam) | | √ | |

Location(s): Loc. 11 STA 1+200

Summary of Issues: Location 11 is a partial log jam on the opposite side of Erie Creek. It does not appear to have accumulated material since 2025 inspection.

Maintenance Recommendations: Monitor log jam during high water. Remove log jam should accumulation continue as required.

When will Recommendations be Completed: Ongoing

** When referring specific locations, please use either:
- Major landmarks (roads, intersections, bridges, etc.), DO NOT use local property names
- GPS coordinates (where possible)
- Chainages from the O&M manual drawings

*** Even if NO DEFICIENCY, still add confirmation (e.g., no deficiencies observed during field visit) under "Summary of Issues"

## 4. APPURTENANT WORKS

| | YES | NO*** | N/A |
|---|---|---|---|
| • Flood Boxes/Pump stations (inlet/outlet channels, gate operation, trash racks, debris, erosion, corrosion, structure, mechanical components) | | | √ |

Location(s):

Summary of Issues: No deficiencies observed during field visit

Maintenance Recommendations:

When will Recommendations be Completed:

| | YES | NO*** | N/A |
|---|---|---|---|
| • Culverts/Discharge Pipes (breaks, holes, cracks, corrosion, deterioration) | | √ | |

Location(s):

Summary of Issues: No deficiencies observed during field visit

Maintenance Recommendations:

When will Recommendations be Completed:

√ Attached photos with corresponding reference in the checklist (e.g., photo 1…etc) for deficiencies observed– Section 4

## 5. VEGETATION MANAGEMENT

| | YES | NO*** | N/A |
|---|---|---|---|
| • Vegetation hampers or prevents access? | √ | | |

Location(s): Loc. 4 – STA 0+400- STA 0+550

Loc. 10 – STA 1+050 – STA 1+165

Loc. 12 – STA 1+300 – STA 1+460

Loc. 13 – STA 1+500 – 1+650

Summary of Issues: Locations above have significant vegetation that hampers access to the dike, mostly in the form of trees and landscaping in homeowners' backyards.

Maintenance Recommendations: Trees and vegetation should be removed.

When will Recommendations be Completed: Ongoing

** When referring specific locations, please use either:
- Major landmarks (roads, intersections, bridges, etc.), DO NOT use local property names
- GPS coordinates (where possible)
- Chainages from the O&M manual drawings

*** Even if NO DEFICIENCY, still add confirmation (e.g., no deficiencies observed during field visit) under "Summary of Issues"

# 2026 DIKE INSPECTION CHECKLIST

| • Vegetation reduces visibility to dike toe on each side? | YES | NO*** | N/A |
|---|---|---|---|
| | √ | | |

Location(s): Loc. 2 – STA 0+150 - STA 0+250
Loc. 3 – STA 0+410
Loc. 4 - STA 0+400- STA 0+550
Loc. 6 - STA 0+825
Loc. 10 – STA 1+050 – STA 1+165
Loc. 12 – STA 1+300 – STA 1+460
Loc. 13 – STA 1+500 – 1+650

Summary of Issues: Locations above have trees and vegetation that reduces visibility to either/both toe(s) of the dike.

Maintenance Recommendations: Trees and vegetation should be removed.

When will Recommendations be Completed: Ongoing

| • Trees in or near dike (within 2m from toe) with potential for uprooting? | YES | NO*** | N/A |
|---|---|---|---|
| | √ | | |

Location(s): Loc. 3 - STA 0+410
Loc. 4 - STA 0+400- STA 0+550
Loc. 10 – STA 0+950 – STA 01+165
Loc. 12 – STA 1+300 – STA 1+460
Loc. 13 – STA 1+500 – 1+650

Summary of Issues: Locations above have trees within 2m from dike toe.

Maintenance Recommendations: Trees within 2m of dike toe should be removed.

When will Recommendations be Completed: Ongoing

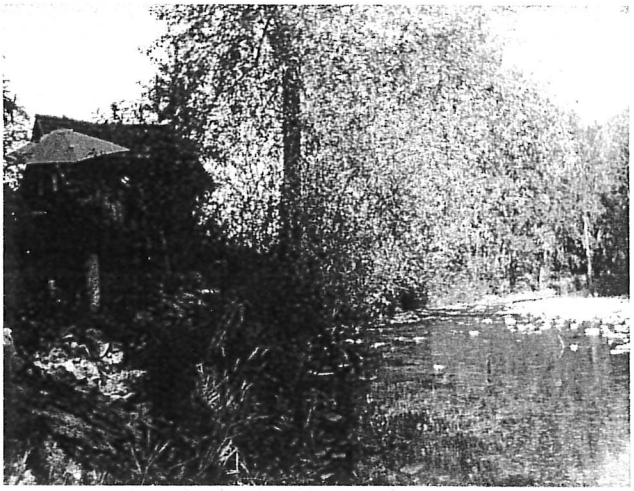
| • Annual/Multi-year vegetation management plan in place? (if yes, attach management plan to the report) | YES | NO*** | N/A |
|---|---|---|---|
| | | √ | |

If not, please discuss how one will be put into place: No formal plan in place but the Village does undertake vegetation management and removal each year. The Village has expressed the intent to create a formal Vegetation Management Plan subject to budgeting constraints.

** When referring specific locations, please use either:
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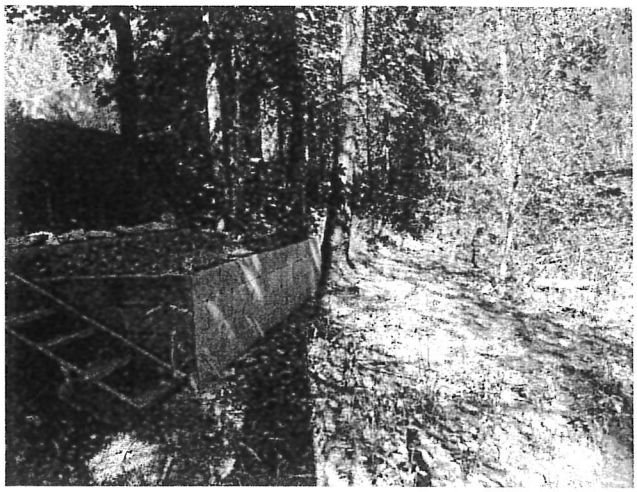
## Section 1: Access – Photos



Location 12 – Unauthorized Construction



Location 13 – Unauthorized Construction

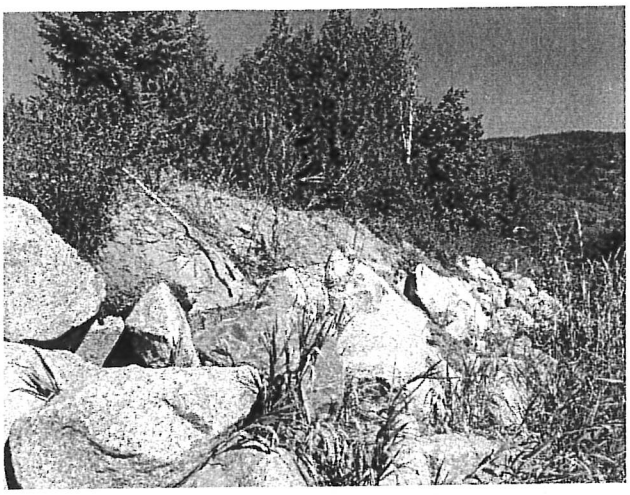


Location 13 – Unauthorized Construction

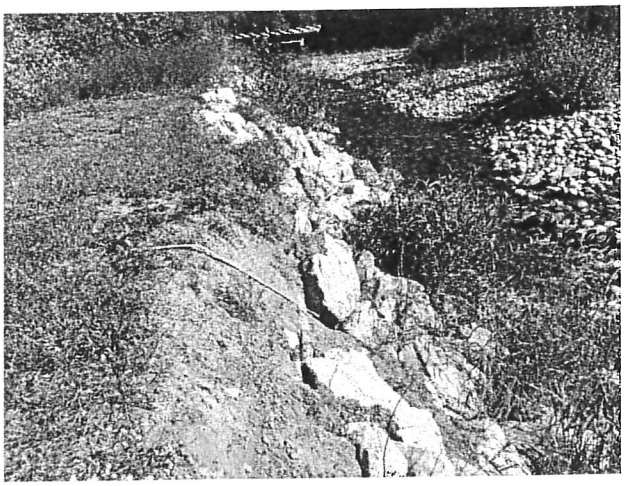
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## Section 2: Dike Crest, Slope & Fill – Photos



Location 5 – Slumping Lock Blocks and Shifting Armour



Location 5 – Slumping Lock Blocks and Shifting Armour

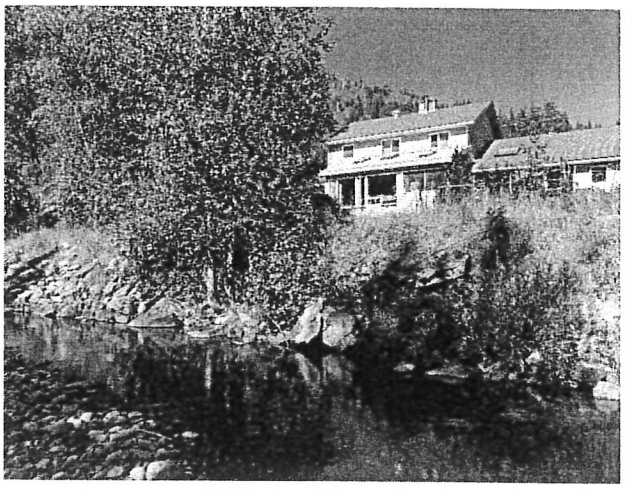


Location 5 – Slumping Lock Blocks and Shifting Armour

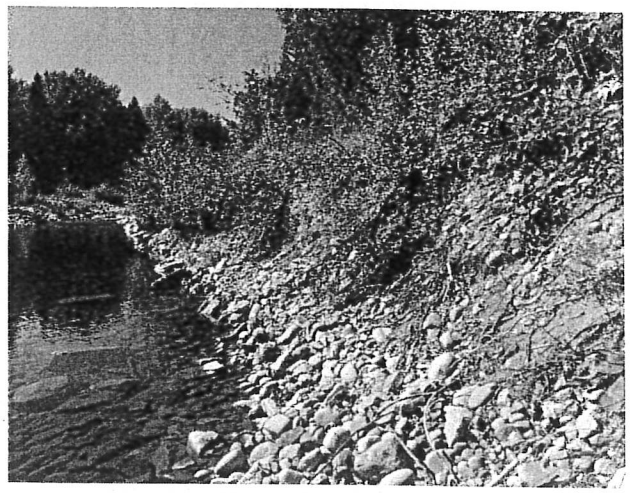
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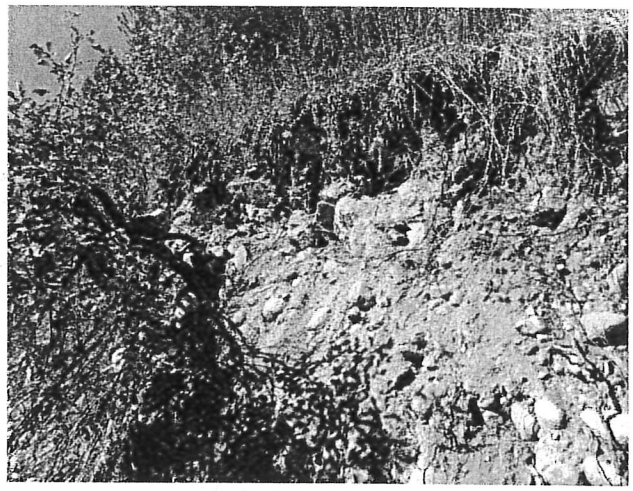
## Section 3: Bank/Erosion Protection – Photos



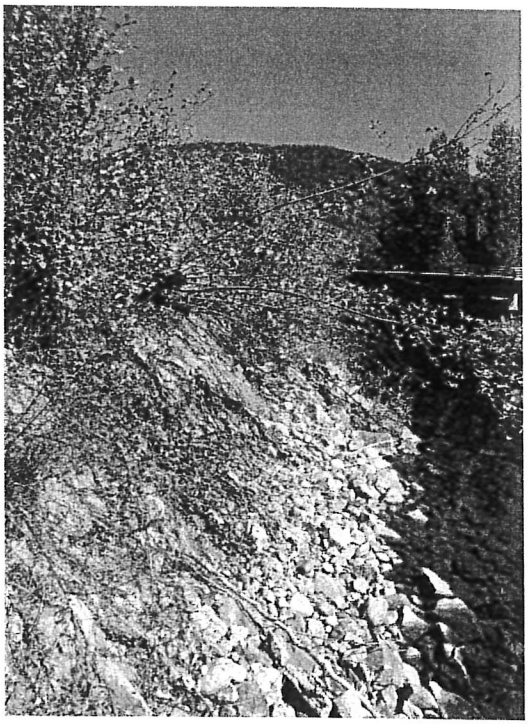
Location 3 – Erosion



Location 6 – Erosion



Location 6 – Erosion

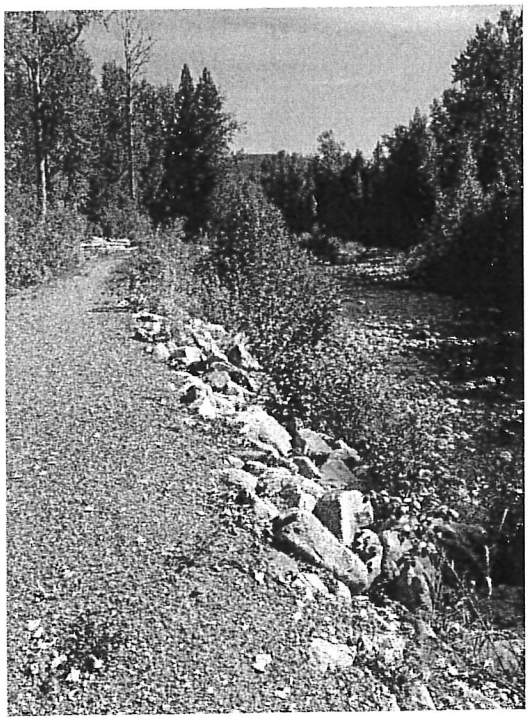


Location 6 – Erosion

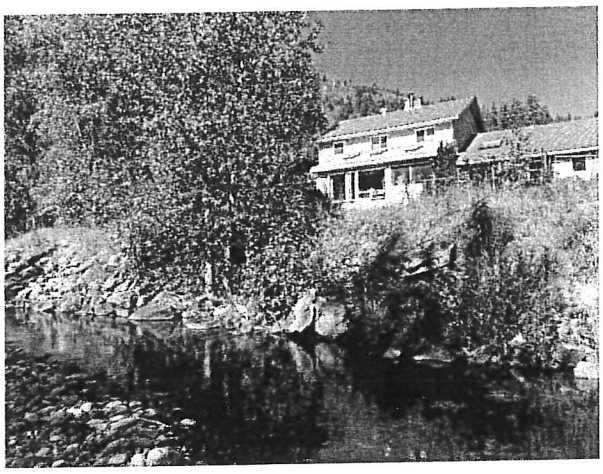
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*** Even if NO DEFICIENCY, still add confirmation (e.g., no deficiencies observed during field visit) under "Summary of Issues"

## Section 4: Vegetation Management – Photos



Location 2 – Vegetation



Location 3 – Tree within 2m of toe



Location 4 – Vegetation

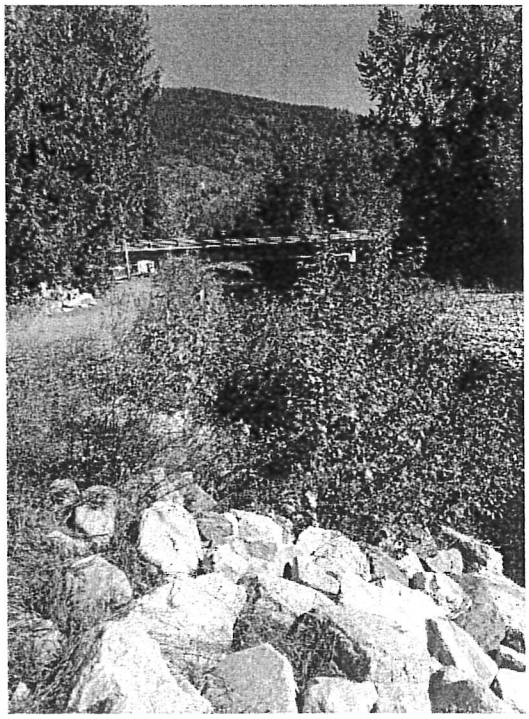


Location 4 – Vegetation

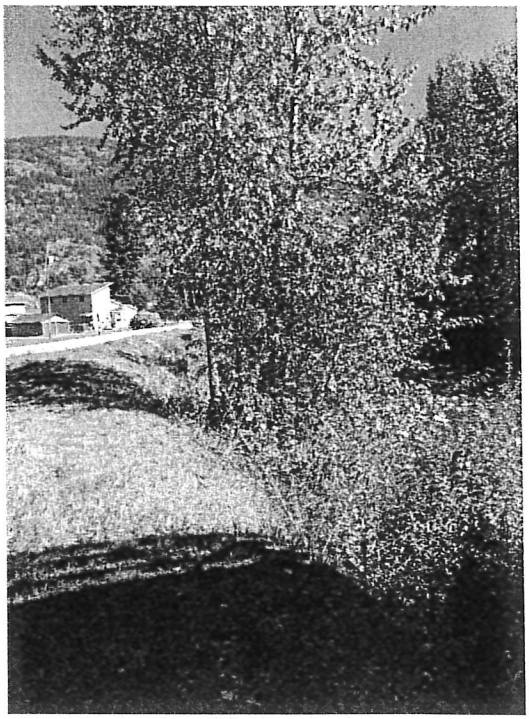
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# 2026 DIKE INSPECTION CHECKLIST



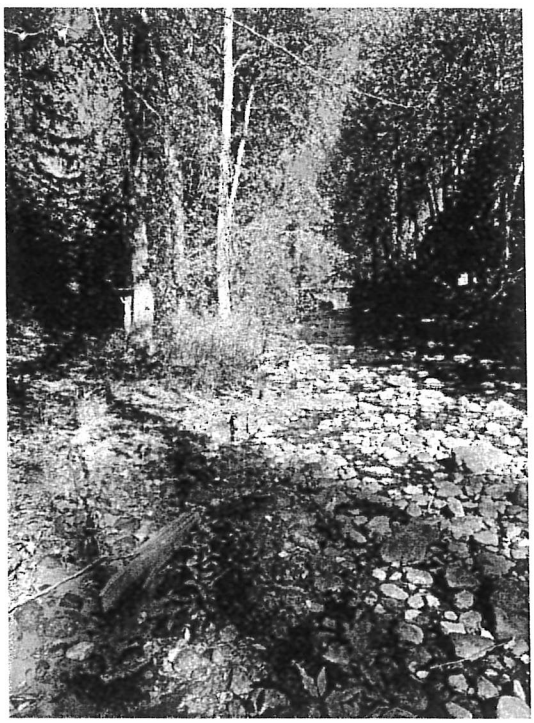
Location 6 – Vegetation



Location 8 – Tree within 2m of toe



Location 12 – Vegetation



Location 13 – Vegetation

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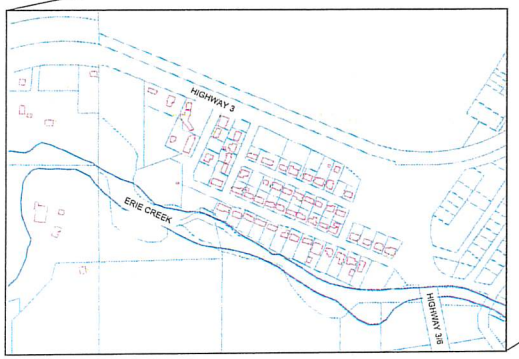
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# 2026 DIKE INSPECTION CHECKLIST

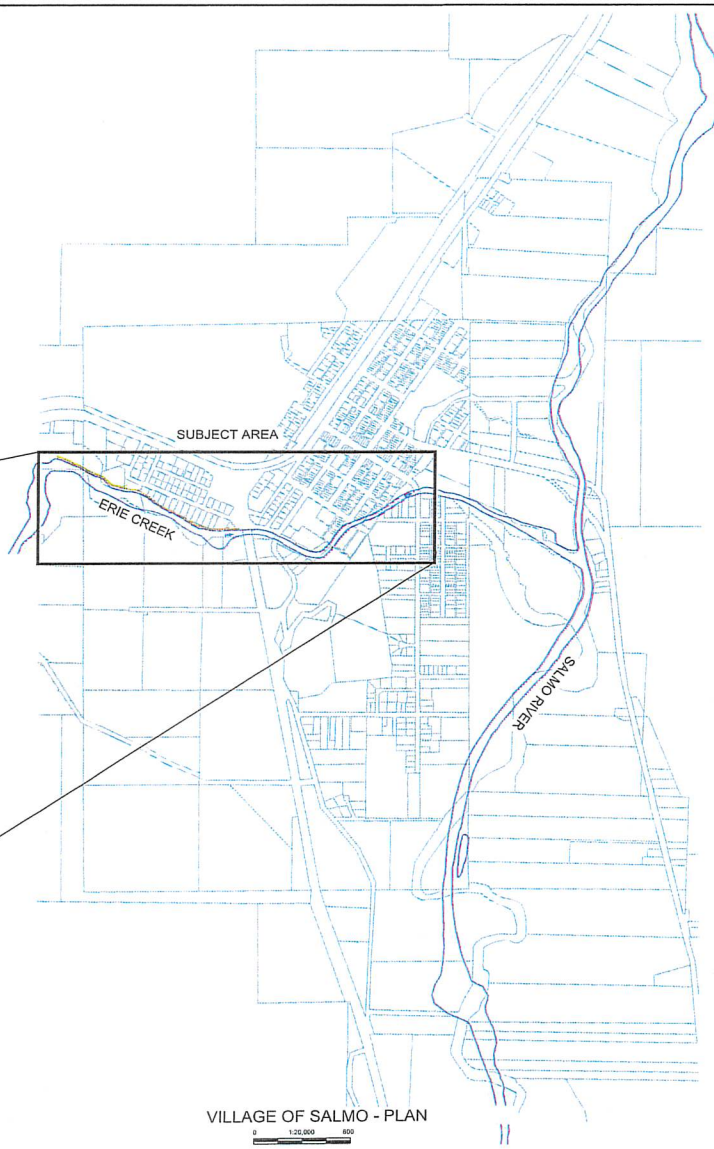
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# VILLAGE OF SALMO
# 2026 DIKE INSPECTION REPORT
ERIE CREEK DIKE, SALMO, BC




ERIE CREEK DIKE -LOCATION PLAN
0 1:5000 250




VILLAGE OF SALMO - PLAN
0 1:20,000 800

DRAWING INDEX

C1 - LOCATION PLAN AND DRAWING INDEX
C2 - ERIE CREEK DIKE STA 0+000 - STA 0+950
C3 - ERIE CREEK DIKE STA 0+700 - STA 1+671

N

PLAN ROTATION 0°

DRAWING COORDINATE SYSTEM
UNIVERSAL TRANSVERSE MERCATOR ZONE 11N
NORTH AMERICAN DATUM 1983

| No. | DD/MM/YYYY | BY | ISSUE | ENG. |
|---|---|---|---|---|
| A | 02/10/2026 | GH | ERIE CK DIKE INSPECTION REPORT | GH |

| No. | DD/MM/YYYY | BY | REVISIONS FOR ISSUE | ENG. |
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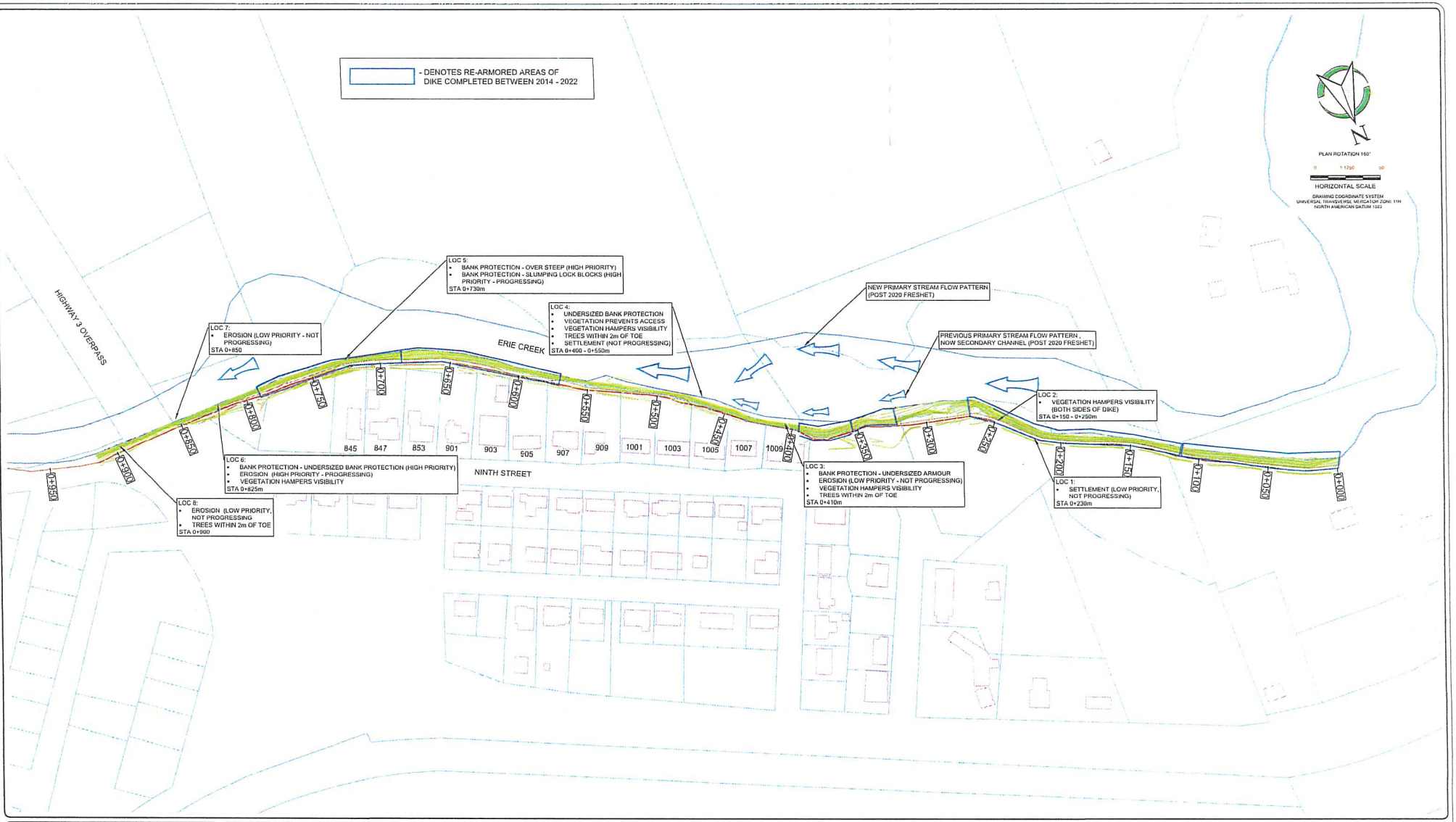
VILLAGE OF SALMO
2026 DIKE INSPECTION REPORT

LOCATION PLAN
AND DRAWING INDEX

DESIGN BY DATE
DRAWN BY DATE
APPROVED BY DATE

REFERENCE DRAWINGS

HOR. SCALE AS NOTED VERT. SCALE
PROJECT FILE No. C26255 - 019
SHEET C1 # IN SET 3
ISSUE A REV.




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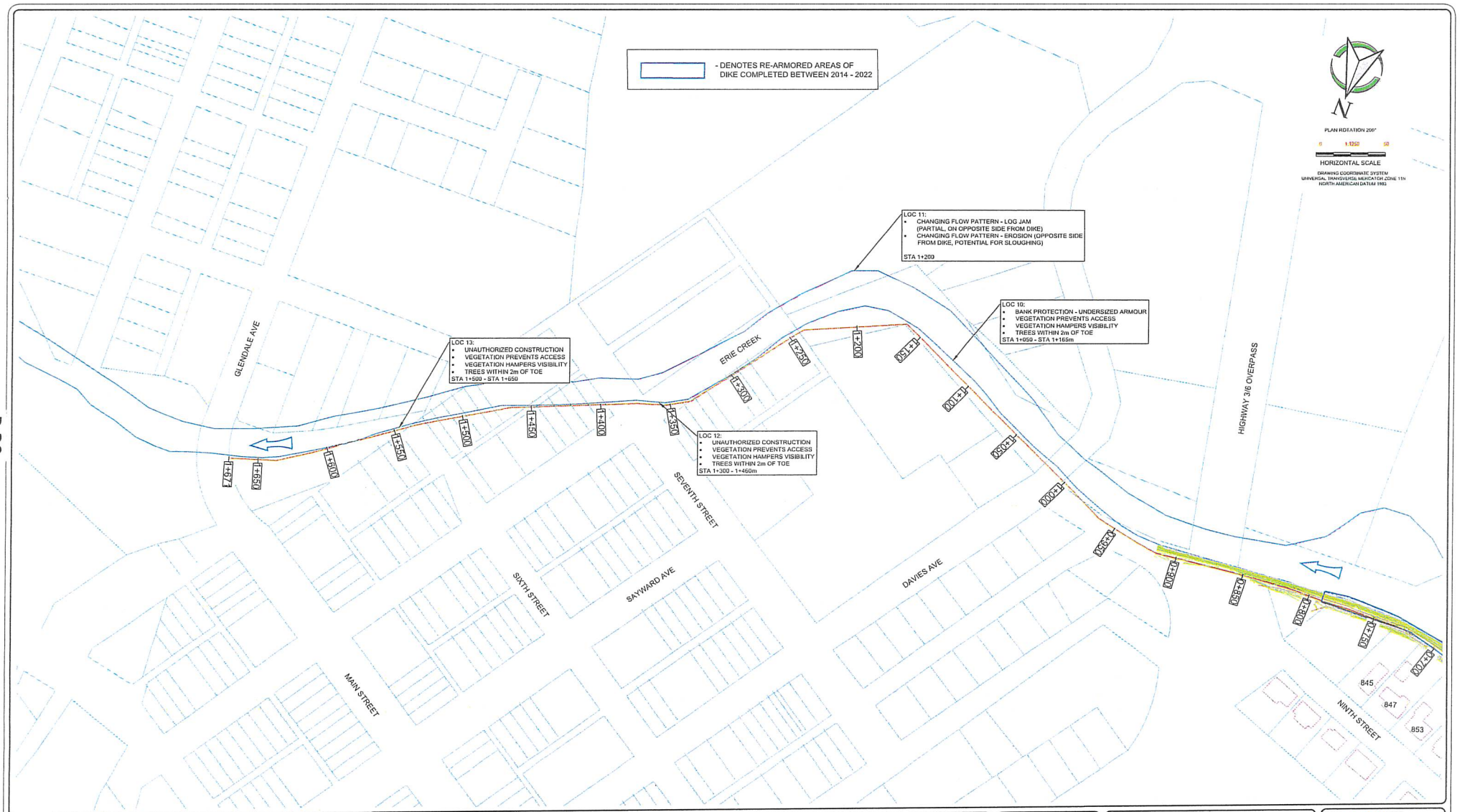
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DESIGN BY DATE
DRAWN BY DATE
APPROVED BY DATE

2026 DIKE INSPECTION REPORT
ERIE CREEK DIKE
ERIE CREEK DIKE
STA 0+000 - STA 0+950

HOR. SCALE 1:1250 VERT. SCALE
PROJECT FILE No. C26255 - 019
SHEET C2 # IN SET 3
ISSUE A REV.




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| A | 02/10/2026 | GH | ERIE CK DIKE INSPECTION REPORT | GH |

2026-10-02

DESIGN BY DATE
DRAWN BY DATE
APPROVED BY DATE

# 2026 DIKE INSPECTION REPORT

ERIE CREEK DIKE

## ERIE CREEK DIKE
## STA 0+700 - 1+671

HOR. SCALE 1:1250 VERT. SCALE
PROJECT FILE No. C26255 - 019
SHEET C3 # IN SET 3
ISSUE A REV.

# The Corporation of the Village of Salmo

## Report to Council

| | |
|---|---|
| Report Date: | November 5, 2026 |
| Meeting Date: | November 10, 2026 (#11-26) |
| From: | Fred Paton, Public Works Foreman |
| Subject: | Public Works Report from October 8, 2026 – November 5, 2026 |

**1. OBJECTIVE**

To update Council on Public Works operations.

**2. DISCUSSION**

2.1. **Fall Activities.**

(a) Routine maintenance of Village fleet.

(b) Daily cleaning of Lions & KP Park washrooms (up until closure).

(c) Working on completing the remaining bi-annual commercial vehicle inspections.

(d) Weekly water samples.

(e) Completed three (3) internments at the Salmo Cemetery.

(f) Installed three (3) grave markers at the Salmo Cemetery.

(g) Installed "Turkey Crossing" signs around town.

(h) Painted over graffiti on the inside door of the KP Park washroom.

(i) Continued work on KP Campground Expansion.

(j) Prepped winter equipment for upcoming season.

(k) Completed the monthly generator checks.

(l) Fall Water System Chlorination completed October 15-16, 2026.

(m) Fall Clean-Up completed October 28th & 29th 2026.

(n) KP Campground & KP Park Washrooms closed effective October 26, 2026.

(o) Flower boxes have been put away for winter.

2.2. **Attachments:**

# Fire Chief's Report: November 01, 2026

**Regular Council Meeting #11-26**

Since the last report on October 1st, 2026 the Salmo Fire Department responded to 8 emergency incidents:

| | | |
|---|---|---|
| 3 Jaws Calls | 1 Structure Fire | 1 Lift Assist |
| 1 Mutual Aid Request | 2 Carbon Monoxide Calls | |

**Calls**

October saw another month with lower-than-usual call volumes, even though we received 3 calls on the first day of the month of the month. Key incidents included:

- **Structure Fire:** A detached garage was showing heavy smoke on arrival. Daytime crews were able to quickly knock down the fire and limit the damage to the structure.

- **Motor Vehicle Incident (MVI):** In the middle of the night responders were dispatched to a vehicle roll over that was called in by an Apple watch activation. The location given was very accurate, and crews were able to fairly quickly locate the persons and their vehicle on a logging road and ascertain that there were no other victims. We then assisted ambulance in preparing the patients for transport.

**Training**

Monthly training efforts were dedicated to rope rescue, chimney fires, and SCBA training.

**Membership**

To increase department awareness and recruitment, members decided to participate in the Salmo Fall Festival. Several people expressed an interest, but so far none have come out to the fire hall. On November 10th we are planning on having a fire department open house from 5:00 until 8:00. We will be serving hamburgers and giving the public an opportunity to see our equipment and to talk to our crew.

Members of the Salmo Fire Department once again teamed up with the Salmo Chamber of Commerce to put on Halloween at the fire hall. Hot chocolate and 15 dozen hotdogs were served to the children and adults that were out trick or treating.

*Originally Signed By:*

David Hearn, Fire Chief

# Bylaw Officer's Report: Oct. 1, 2026 to Oct. 31, 2026

**Regular Council Meeting #11-26**

## *Complaints:*

| INFRACTION TYPE | NO. OF INFRACTIONS | RESOLUTION |
|---|---|---|
| RV Trailer | 1 | • The Village received a complaint regarding someone residing in an RV on a property. |
| Burning Garbage | 1 | • The Village received a complaint about an individual burning garbage on a property. |

## *Enforcement:*

| INFRACTION TYPE | NO. OF INFRACTIONS | RESOLUTION |
|---|---|---|
| | | |

## *Follow up Complaints/Enforcement:*

| INFRACTION TYPE | NO. OF INFRACTIONS | RESOLUTION |
|---|---|---|
| RV Trailer | 1 | • The Village has issued a letter to the owner of the property where individuals are living in an RV. |
| Burning Garbage | 1 | • The Bylaw Officer attended the property but there was nothing to confirm there was garbage being burned. |

| Information submitted by: |
|---|
| Debbie Nolin, Bylaw Officer |

FILE 4000-20

| Project | Progress | Notes |
|---|---|---|
| Bylaw & Policy Review | Ongoing | Zoning, OCP completed in 2026 |
| Heritage Mine Grant | 95% | In contact with grant administrator. |
| DRIF Floodplain Management Bylaw Review | 95% | Legal review taking place, to be completed in late November 2026 |
| Create Job Descriptions | 95% | Finalizing review |
| GPS Mapping of Water Distribution System | 90% | Updates will be completed by the RDCK in 2027 |
| Machinery and Equipment Audit | 85% | Will be presented as part of the Asset Management Plan |
| NG911 GIS Project | 85% | Completing Final submission |
| Asset Management Plan | 75% | Staff compiling information |
| Campground Expansion | 75% | Power shed built, water & power trenched in, pedestals are installed |
| GIS Strategic Plan | 70% | working through data weighting, project priorities |
| Create Employee Code of Conduct | 50% | Recommended from financial auditors. Reviewing from other municipalities |
| REACH Grant | 50% | Playground equipment installed, Council deliberating sidewalk contractor selection |
| ETSI-BC Grant | 50% | Grant proposal submitted to ETSI-BC, awaiting application decision |
| GATHER Grant Project | 50% | Submitted Application |
| Indigenous Engagement- EM | 50% | Phase 1 Complete, beginning Phase II discussions |
| Water Plan | 35% | Building RFP to engineering report |
| WWTP Plant Assessment | 35% | Building RFP to engineering report |
| Dike Project Management | 30% | Dike inspected October 2026. |
| Website Changes | 25% | Working w/ RDCK GIS department on next steps |
| Review Wage Scales | 25% | Reviewing from other municipalities |
| Salmo Parks Master Plan | 20% | Creating survey |
| Development Harmonization Project | 20% | Staff are discussing draft documents now that OCP & Zoning Bylaws are completed. |
| Water Reservoir Replacement Study | 10% | Water Plan before proceeding with Reservoir Replacement Study |
| MIABC Best Practices Recommendations | 10% | Building policy framework |

Village of Salmo Council Meeting #11-26
Treasurer's Report as of October 31, 2026

| | *31-Oct-26* | *30-Sep-26* | *31-Oct-25* |
|---|---|---|---|
| **Account Name** | **Balance** | **Balance** | **Balance** |
| Chequing Community Plus (Operating Account) | $2,540,637.81 | $2,710,692.21 | $2,624,850.95 |
| Masterplan Community Plus - Wellness Centre Equipment | $0.00 | $0.00 | $0.00 |
| Masterplan Community Plus - Community Works | $417,494.11 | $417,476.52 | $417,287.02 |
| Masterplan Community Plus - Salmo Parks | $16,506.87 | $16,482.23 | $16,219.09 |
| Masterplan Community Plus - Growing Community | $0.00 | $0.00 | $0.00 |
| Maximizer Community Plus - Machinery & Equipment Reserves | $177,981.97 | $177,571.12 | $173,242.44 |
| Maximizer Community Plus - Sewer Infrastructure Reserves | $4,276.52 | $4,270.17 | $4,202.38 |
| Maximizer Community Plus - Cemetery Care | $27,032.87 | $26,992.75 | $26,564.24 |
| Maximizer Community Plus - Water Infrastructure Reserves | $338,739.65 | $338,236.93 | $332,867.53 |
| Maximizer Community Plus - Lions Park (*Previously Curling Rink*) | $19,800.39 | $19,771.00 | $19,457.13 |
| Maximizer Community Plus - Wellness Centre Reserves | $129,369.29 | $129,177.29 | $127,126.64 |
| Maximizer Community Plus - Fire Department Equipment | $145,347.17 | $145,131.46 | $142,827.54 |
| Maximizer Community Plus - Jaws of Life | $254,933.43 | $254,555.08 | $250,514.09 |
| Maximizer Community Plus - Ambulance Service | $13,375.06 | $13,355.21 | $13,143.22 |
| Membership Shares | $25.00 | $25.00 | $25.00 |
| Patronage Shares | $2,238.00 | $2,238.00 | $2,238.00 |
| | **$4,087,758.14** | **$4,255,974.97** | **$4,150,565.27** |
| | | | |
| | | | |
| **Accounts Receivable** | | | |
| Utilities | $69,994.95 | | |
| Taxes | $107,176.76 | | |
| Other | $881.00 | | |
| | **$178,052.71** | | |
| | | | |
| **Accounts Payable** | **$0.00** | | |
| | | | |
| | | | |
| **Grand Total (Assets minus Liabilities)** | **$4,265,810.85** | | |
| | | | |

Village of Salmo
Accounts Payable October 9 to November 5, 2026

| Cheque # | Pay Date | Vendor Name | Description | Paid Amount |
|---|---|---|---|---|
| 018848 | 23/10/26 | Ace Courier Systems | Water Sample Shipping | $115.14 |
| 018849 | 23/10/26 | Air Liquide Canada Inc. | F.D Supplies | $18.82 |
| 018851 | 23/10/26 | B Speers Contracting | KP Campground Expansion, Lift Station Maintenance | $18,620.26 |
| 018850 | 23/10/26 | Billy's Automotive Service Ltd. | 2000 Rescue Van, Fast Attack, F.D. E6 Maintenance and Inspection | $11,524.29 |
| 018853 | 23/10/26 | City of Nelson | Financial Services Agreement | $10,652.78 |
| EFT | 16/10/26 | Collabria | Adobe, Amazon, BOV Manual, FD GPS, General Staff, LGMA Course, Promo Shipping, PW Supplies, Salmo's 80th Birthday, UBCM Conference, Vehicle Decals | $7,268.11 |
| 018852 | 23/10/26 | Commissionaires British Columbia | Bylaw Enforcement Services | $416.26 |
| 018854 | 23/10/26 | Custom Dozing Ltd. | KP Campground Expansion | $14,803.25 |
| EFT | 22/10/26 | Fortis BC Inc. | Electric Expense | $352.16 |
| EFT | 22/10/26 | Fortis BC Inc. | Electric Expense | $3,178.60 |
| EFT | 22/10/26 | Fortis BC Inc. | Electric Expense | $71.45 |
| EFT | 22/10/26 | Fortis BC Inc. | Electric Expense | $365.61 |
| EFT | 22/10/26 | Fortis BC Inc. | Electric Expense | $1,386.88 |
| EFT | 22/10/26 | Fortis BC Inc. | Electric Expense | $62.49 |
| EFT | 22/10/26 | Fortis BC Inc. | Electric Expense | $870.95 |
| EFT | 22/10/26 | Fortis BC Inc. | Electric Expense | $325.19 |
| EFT | 22/10/26 | Fortis BC Inc. | Electric Expense | $1,195.45 |
| EFT | 22/10/26 | GFL Environmental Inc. 2020 | Residential Garbage Services | $8,700.62 |
| EFT | 22/10/26 | GFL Environmental Inc. 2020 | P.W./WWTP Garbage Services | $3,493.90 |
| 018855 | 23/10/26 | Hall Printing | Council Name Plates & Tags | $201.70 |
| 018856 | 23/10/26 | Home Hardware Building Centre | KP Campground Expansion Supplies | $1,237.89 |
| EFT | 22/10/26 | Inland Allcare | Water Distribution Supplies | $839.15 |
| EFT | 22/10/26 | Inland Allcare | F.D. Supplies | $88.37 |
| 018858 | 23/10/26 | Kelowna Barrette | Janitorial Services | $507.15 |
| Pre-Authorized Debit | 04/11/26 | Moneris Solutions | Service Fees | $66.80 |
| EFT | 22/10/26 | NextGen Automation | Photocopier Expense | $547.97 |
| 018857 | 23/10/26 | Passmore Labratory Ltd. | Water Sample Testing | $275.00 |
| 018859 | 23/10/26 | Profire Emergency Equipment | F.D. E6 Engine Parts | $235.73 |
| EFT | 22/10/26 | ProTELEC Security & Safety Ltd. | PW Safety Monitoring | $118.13 |
| EFT | 14/10/26 | Receiver General for Canada | Payroll Remittance | $19,412.65 |
| 018864 | 23/10/26 | Scotiabank | Tax Overpayment Refund | $1,546.73 |
| 018863 | 23/10/26 | Sensible Solutions Inc. | IT Managed Services, Office Supplies | $3,265.08 |

Village of Salmo
Accounts Payable October 9 to November 5, 2026

| Cheque # | Pay Date | Vendor Name | Description | Paid Amount |
|---|---|---|---|---|
| 018860 | 23/10/26 | Skyway Hardware (1985) Ltd. | KP Campground Expansion, KP Park, KP Playground, Shop, WWTP Supplies | $798.22 |
| 018862 | 23/10/26 | Startup HVAC Solutions LTD | Wellness Centre Maintenance | $1,125.72 |
| EFT | 22/10/26 | Telus Communications Inc. | Office Fax | $85.01 |
| EFT | 22/10/26 | Telus Communications Inc. | Telephone Fax Internet Services | $1,185.67 |
| EFT | 22/10/26 | Telus Mobility | PW Emergency Cell Phone Expense | $46.16 |
| EFT | 22/10/26 | Telus Mobility | PW & CAO Cell Phone Expense | $189.91 |
| 018865 | 23/10/26 | ULINE Canada Corporation | WWTP Supplies | $93.41 |
| 018866 | 23/10/26 | Vallen Canada Inc. | F.D. Supplies | $168.88 |
| EFT | 19/10/26 | Workers' Compensation Board of BC | Quarterly Remittance | $4,846.80 |
| 018867 | 23/10/26 | WSA Engineering Limited | 2026 Erie Dike Inspection | $3,638.25 |
| | | Employee Benefits, Reimbursements and Salaries (PP21, PP22, Council 10) | | $42,964.94 |
| | | | **Total:** | **$166,907.53** |

| Credit Card Details: | |
|---|---|
| Adobe Subscription | $47.02 |
| Amazon Prime Subscription | $4.47 |
| BOV Manual | $315.00 |
| F.D. GPS Subscription | $72.74 |
| General Staff Expense | $192.94 |
| LGMA Course (CAO) | $1,085.70 |
| Promo Shipping | $335.89 |
| PW Supplies/Shipping | $2,123.47 |
| Salmo's 80th Birthday | $235.13 |
| UBCM Conference | $2,521.80 |
| Vehicle Decals | $333.95 |
| | $7,268.11 |

DATE Nov. 2/26

NO 49 TO M+C - Nov 10/26

# The Corporation of the Village of Salmo

FILE NO 0230-20

P.O. Box 1000
Salmo, British Columbia V0G 1Z0
www.salmo.ca

Phone: (250) 357-9433 VILLAGE OF SALMO
Fax: (250) 357-9633
Email: info@salmo.ca

## TEMPORARY ROAD/LANE CLOSURE REQUEST & APPROVAL FORM

### Social, Recreational, Athletic, Community & Cinematographic Events

*APPLICATION IS HEREBY MADE FOR A TEMPORARY ROAD CLOSURE AS INDICATED BELOW:*

| | |
|---|---|
| APPLICANT: (Organization/Group) | SALMO & DISTRICT CHAMBER OF COMMERCE |
| STREET SECTION TO BE CLOSED: | 4TH ST. SALMO HOTEL TO SALMO FOODS |
| DATE & TIME OF CLOSURE: | 3PM-9P.M. DECEMBER 18, 2026 |
| REASON FOR CLOSURE: | CHRISTMAS MARKET. |
| APPLICANT INFORMATION: CONTACT PERSON: | HEATHER STREET. |
| ADDRESS: | 810 CEDAR AVE. |
| PHONE: | 250 354-9407 |
| EMAIL: | hstreet@telos.net |
| PLANNED EVENTS: | Chamber email - salmocc@telos.net |

**RESPONSIBILITIES OF THE APPLICANT:**

| | |
|---|---|
| ☑ | Certificate of Liability Insurance naming "The Corporation of the Village of Salmo" as additional insured. CHAMBER HAS ARRANGED FOR INSURANCE FROM WESTERN FINANCIAL. |
| ☑ | Site Plan depicting the layout of the event and road closure area. |
| ☐ | Special Event License [*ONLY required for events attended by more than 1,000 people as per Bylaw No. 271, 1983*]. |

*Note: Approval for the temporary road/lane closure is only provided for the time and periods noted on this form and cannot be changed on the day of the event. If changes are required to the approved time period, the information must be re-submitted to the CAO for approval as soon as possible prior to the event.*

**RESPONSIBILITIES OF THE VILLAGE OF SALMO:**

| | |
|---|---|
| ☐ | Notification of Village Officials (Mayor & Council, Civic Works, etc.) |
| ☐ | Notification of all Emergency/Other Village Services and Provision of a Copy of Notice to:<br>• Salmo Police Services<br>• Salmo Fire Department<br>• Salmo Ambulance Services |
| ☐ | Written notification to property owners, residents and/or businesses abutting the affected road section to be closed. |
| ☐ | Delivery and set up of advance notice signs, barricades, traffic control signage and devices by Village staff for the duration of the road closure. |
| ☐ | Removal of barricades, signage and traffic control devices by Village staff following the event. |

*I/We hereby agree to comply with the requirements and responsibilities as detailed on this form and any other condition which may be required by the Chief Administrative Officer, Village of Salmo.*

H. Street
Signature of Applicant

Nov 2, 2026
Date

HEATHER STREET.
Print Name of Applicant

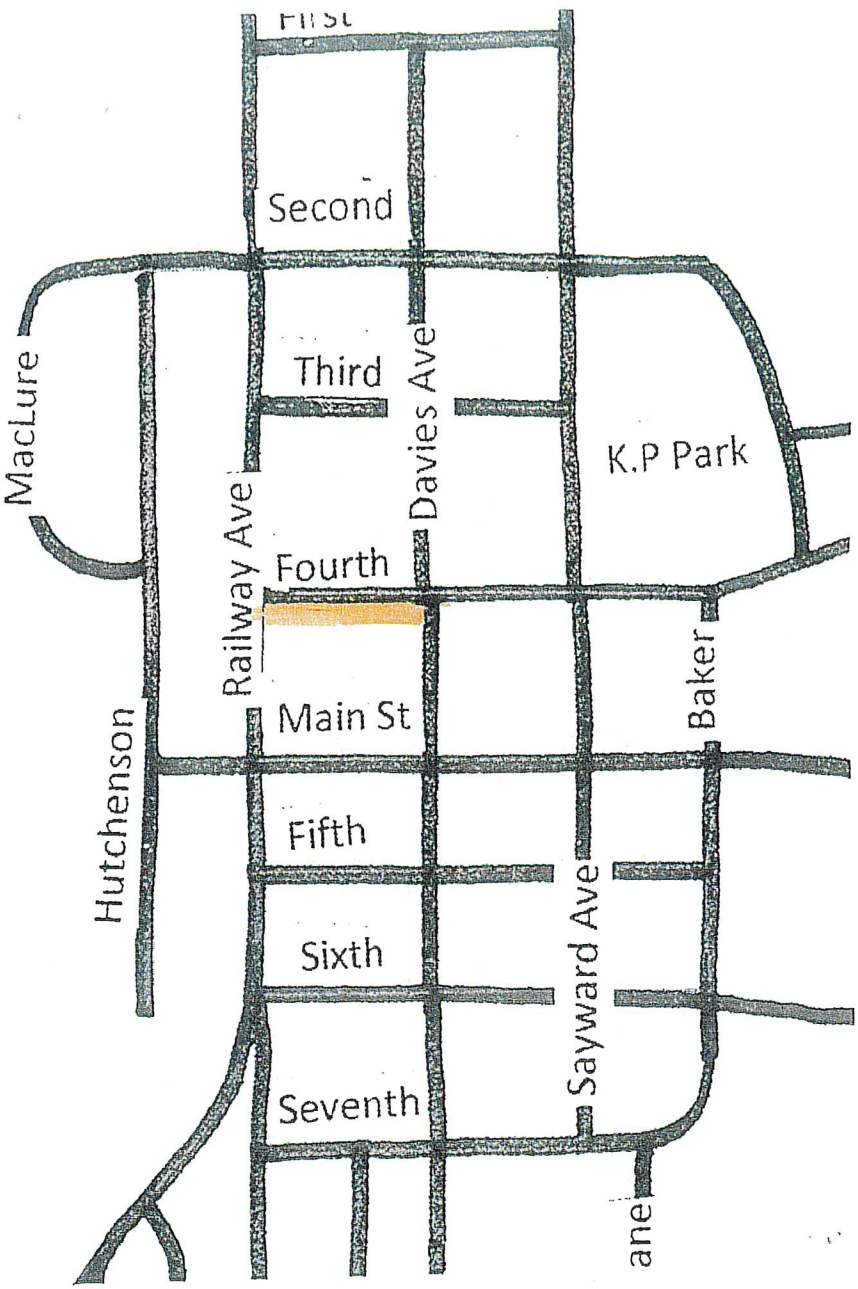
Approved by:

Chief Administrative Officer

Date

*File: 5400-04*

**Completed forms can be faxed to (250)357-9633 or emailed to info@salmo.ca.**




ROAD CLOSURE – 4TH ST. RAILWAY TO DAVIES AVE.

VENDORS located along sidewalks to allow emergency vehicles access down middle of street. Heather Steer

# The Corporation of the Village of Salmo

## CAO Report

| | |
|---|---|
| Report Date: | November 5, 2026 |
| Meeting Date: | November 10, 2026 (#11-26) |
| From: | Derek Kwiatkowski, Chief Administrative Officer |
| Subject: | CAO Report – Appointments of Council |


**SUMMARY**

The Village of Salmo Council is required to appoint members of Council to various positions at the first official meeting: a Deputy Mayor, the Director & the Alternate Director for Salmo at the RDCK Board. They have slightly different appointment processes.

- Council must appoint a Deputy Mayor.

In the past, Council has rotated during the 4-year term, with each Councillor serving a year in the position. The main duty is running a council meeting for Mayor McKellar for instances where he may be away. This is completed through a Council vote & Council schedules the Deputy Mayor appointment for the entire term.

- Council must appoint a Director for the RDCK Board.

In the past, this position was held by the mayor for the entirety of the term. The interested Councillor puts their name forward prior to the first Regular Council Meeting (November 10th, 2026). The RDCK Board appointment is completed by an open Council vote if more than one individual is interested.

- Council must appoint an Alternate Director for the RDCK Board.

In the past, this position was held by one person for the entirety of the term, but this can be alternated. The RDCK Board appointment is completed by an open Council vote if more than one individual is interested & can be dependent on the outcome of the Director.


**STAFF RECOMMENDATION:**

That Council accepts the CAO report for information.